UVM LOCK SHOP

Presented by:
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The Lock Shop handles a variety of tasks to the University

We are responsible for issuing keys, installing and changing locks.

We also keep records on how the locks on campus are keyed as well as keeping track of who has been issued keys.

We also are responsible for activating card access to the various buildings on campus that have card access (with the exception of the Residence halls). We activate a persons’ access the same way we issue a key. We receive a key/card access form and then we either cut a key or activate card access. Sometimes an individual requires both.

Not all card access locks are networked and therefore we have to reprogram the individual lock(s) before a person has access to them.
Yale  
Keso  
Sargent  
Russwin  
Kaba

Card access  
also known as a  
soft key

Codes  
can also be called  
soft keys
COVERAGE

• The night and weekend crews have been trained so that they can respond to calls for assistance on the various types of locks we have on campus.

• They either can fix the problem, or do a temporary fix so the area can be secured until we come in on our normal shift.

• If they can not. We are on call to respond to provide assistance.
• Typically the wires for a card access door run through a 12 inch square box which is usually mounted near the door above the ceiling tile or high enough to protect the wires that control the door.
J BOX
POWER SUPPLY
SQUADRON CONTROLLER
Please!
DO NOT USE THE OVERRIDE KEY!!
UVM LOCK SHOP
THANK YOU!