THE CUSTODIAL CHALLENGE

Annual 2002 All Hands Meeting
Presented by: Stanley Parker, Custodial Services
ACCOMPLISHMENTS

- Changed toilet paper dispensers to hold more paper per roll, cutting down on time spent refilling and cost per sheet.

- Completed vendor management of supplies.
PROJECTS IN PROGRESS

- New location for staff and supervisors.
- Follow up classes this fall semester for English as a Second Language.
- Continuous training of staff on proper techniques and new equipment.
Work with Core Management and other consultants for assistance in analyzing cost effectiveness.

Special projects team to handle floors, windows, and large projects.

A suggestion box.

Creating a two shift staff.

A complete, comprehensive schedule of training to be done yearly with a training manual.
VENDOR MANAGED SUPPLY CHAIN
The Old Way

- MMW orders supplies from Vendor
- Supplies are delivered to the Fort.
The Old Way

- MMW puts new stock in basement.

- Custodial places order with MMW.
The Old Way

- MMW takes order out and brings supplies to Waterman.
- Custodial assists with moving of stock to custodial supply closet.
- Custodians place order with Jeannine.
The Old Way

- Jeannine puts order up.
- Custodian signs out van to deliver supplies to buildings.
- Jeannine orders restock for her closet.
The New Way

- Custodian places order with Vendor.

- Vendor clears order with Jeannine.
The New Way

- Jeannine approves order.

- Vendor delivers order directly to closet.
The New Way

- Vendor puts all stock in place.

- Extra stock for emergencies and special projects stored in 2 locations on campus.
What was saved in Money?

Cost per month in labor the OLD WAY

- Custodial Cost: 144 hours/month $14.00/hr + cost of benefits = $2,741.76/month

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- MMW Cost: 14 hrs./month $12.98/hr + cost of benefits = $247.14/month

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- Total cost = $2,988/month
Cost per month the New Way.

Order an average of $6,873.60 worth of supplies per month. 15% of the cost of supplies delivery charge.

$ 6,873.60 X 15% = $1,031/month
TOTAL SAVINGS

- Old Way = $2,988/month
  Minus
- New Way = $1,031/month

- Total Savings = $1,957/month
Other Savings

- Less paper work
- More time on custodial tasks
- Decreased liabilities
- Increased usable space
- Decreased over stock and sitting inventory
- Increased access to equipment and training
- Decrease number of times supplies are handled