

9th ANNUAL

Nursing Research & Evidence-Based Practice Symposium

EBP, QI & NURSING RESEARCH: INTERCONNECTED EVIDENCE

Submitting an Abstract; Responding to the Call Guidelines & Helpful Hints

~ Thank you for your interest in the 9th Annual Symposium ~

There are 3 parts to responding to the Call for Abstracts:

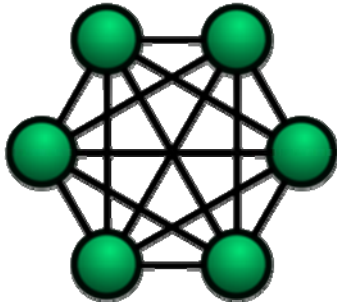
PART I: ONLINE FORM, for both ORAL and POSTER submissions. As primary author, complete the following online form with your contact information; co-presenter names, identified gaps in knowledge and desired outcome. To access the online form (to be completed in one sitting), [click here](#). We recommended that you peruse the entire form, gather your information, then cut/paste into the appropriate spaces.

PART II: BIOGRAPHICAL / CONFLICT OF INTEREST FORM In addition to completing this online form, Part II is required and accessible on the Web site. To access Part II, [click here](#). Once on the Web page, click 'Biographical Form'. The Biographical Form will download (in Word format). Complete, and email to JNB@gmavt.net.

PART III: ABSTRACT SUBMISSION A one-page abstract is to be created in Word and emailed (with Part II) to Julie Basol, Symposium Director (JNB@gmavt.net). Abstract guidelines:

Abstract guidelines:

- a. One page, 8.5"x11" using 12 Times Roman font
- b. One inch margins all around
- c. Use the following headings:
 - Title, Authors;
 - Purpose of Study;
 - Rationale and Significance;
 - Description of Methodology;
 - Subjects;
 - Findings;
 - Conclusions;
 - Recommendation for Future Study



The Planning Committee expects that each abstract submitter has obtained any necessary local institutional approval(s), e.g. Institutional Review Board (IRB) approval, to conduct their research study or quality improvement project. For further explanation, [click here](#).

If you have questions regarding IRB approval, contact Program Chair Jessica Sherman, DNP: jessica.r.sherman@med.uvm.edu

Submissions will be acknowledged on a regular basis. After completing PART I online, **email** PARTS II & III to:

Julie Basol, Symposium Director at: JNB@gmavt.net

In the subject line, include the words: 'Abstract Submission' and your last name. (ex. Abstract Submission, Jones)

If you have questions regarding the Call for Abstract process, contact Julie Basol by email or by calling **802 598-7424**.

MENTORS are available to assist you with the development of your abstract. Please don't hesitate to inquire about assistance.

The **DEADLINE** for responding to the Call for Abstracts is **Friday, August 11**.

If you would like assistance by having a mentor review your abstract prior to submission, please contact Julie Basol, Symposium Director.

Abstracts will be reviewed by members of the Symposium Subcommittee based on the following criteria:

1. Advances in nursing knowledge or practice; represents a novel topic or an innovative approach.

- Does the abstract address a relevant and significant problem?
- Does the abstract contain results? Results are clearly stated and relate to stated purpose(s).
- Abstract includes a review of the literature that supports the significance of the study

2. Research design and methodology are rigorous and appropriate for the study question?

- Is the study purpose clearly and succinctly stated?
- Is the study design appropriate for the study questions?
- Is the sample appropriate for the study questions and methodology?

3. Conclusions address the study question and are supported by appropriate analyses and the results obtained.

- Is the analysis sound, appropriate and sufficiently described?
- Are the results clearly presented, and if applicable, are measures of significance or association or effect sizes stated?
- Are the conclusions substantiated by the results?
- Are future research questions presented?

4. Overall presentation

- Is the abstract well-organized and clearly written?
- Does the abstract reflect a thoughtful submission?

The Review Tool below will be used by the Symposium Subcommittee when evaluating responses to the Call for Abstracts:

~ Reviewer Tool ~

Abstract # _____ Title: _____

Research: Evidence-Based Practice: Quality Improvement:

Project has been completed: YES NO Unsure

Please evaluate the clarity and scientific accuracy of each section of the abstract.

	Not seen (0)	Poor (1)	Good (2)	Excellent (3)
Purpose				
Rationale or significance				
Methods				
Subjects				
Findings				
Conclusion				
Recommendations for future study				

Reviewer Comments:

Total Reviewer Score: _____/21 possible. Score of 10 would be a minimum to accept. Accepted Not Accepted

Reviewer suggests accepting as: Poster Paper Either

If not accepted please state why and what would make it acceptable:

Reviewer: _____