

# THE UNIVERSITY OF VERMONT – TRANSCRIPT KEY

## Inquiries

All inquiries should be made to the Registrar’s Office at 360 Waterman Building, University of Vermont, Burlington, VT 05405-0160 or by phone at (802) 656-2045, or fax at (802) 656-8230.

**Inquiries specific to College of Medicine** should be made directly to the College of Medicine’s Student Affairs Office at 89 Beaumont Avenue, Given E215, Burlington, Vermont 05405 or by phone at (802) 656-2150 or by fax at (802) 656-9377. Inquiries can also be made to the Registrar’s Office (contact information above).

## Historical Grading

For historical grading information, please visit [our website](#).

## Release of Information

The enclosed transcript is being sent to you at the request of the student with the understanding that it will not be released to other parties. The Family Education Rights and Privacy Act of 1974 prohibits release of this information without the student’s written consent. Please return this material to us if you are unable to comply with this condition of release.

## Credit

The unit of credit at the University of Vermont is the semester hour. Between July 1945 and September 1948, the University operated on a quarter system; three quarter hours are equivalent to two semester hours.

## Grade Point Average

The grade point average is obtained by dividing the total number of quality points earned at the University of Vermont by the number of semester hours attempted for grades. Grades for courses transferred to the University of Vermont are not included in the University of Vermont grade point average, unless they are part of a University of Vermont-sponsored program.

## Repeated Courses

UNDERGRADUATE STUDENTS who repeat a course only receive credit once for the course. Prior to August 30, 2020, the grades for all occurrences of the course remain on the permanent academic record and are included in computing the cumulative grade point average. Effective August 30, 2020, the student’s transcript will be revised to replace the previous grade for the course with an ‘R’. The ‘R’ is not included in the grade point average calculation.

GRADUATE STUDENTS may repeat a course for credit only when failed and only once; only the second grade is then considered. Both grades remain on the student’s record.

Repeated courses are identified by an ‘A’, ‘E’, or ‘I’ appearing after the grade. ‘A’ means the course is not repeatable, credit is not received, and the grade is included in the cumulative grade point average. ‘E’ means the course is not repeatable, credit is not received, and the grade is not included in the cumulative grade point average. ‘I’ means the course is repeatable, credit is granted for the course, and the grade is included in the cumulative grade point average.

## Course Levels

001-099 Introductory  
 100-199 Intermediate  
 200-299 Advanced (may be taken for graduate credit by graduate students)  
 300-399 Graduate  
 400-499 Doctoral

## Explanation of Grades Since September 1, 1991

Grades	Definition	Quality Points
A+	Excellent	4.00
A	Excellent	4.00
A-	Excellent	3.67
B+	Good	3.33
B	Good	3.00
B-	Good	2.67
C+	Fair	2.33
C	Fair	2.00
C-	Fair	1.67
D+	Poor	1.33
D	Poor	1.00
D-	Poor	0.67
F	Failure	0.00
AF	Administrative Failure due to a missing grade. This grade is equivalent to the grade of F in determining grade-point averages and academic standing.	
XF	Failure resulting from academic dishonesty. This grade is equivalent to the grade of F in determining grade-point averages and academic standing.	

## Other Grades (not included in computing Grade Point Average)

AU	Audit	S	Satisfactory
CR	Credit by Exam	SP	Satisfactory Progress
I	Incomplete	TR	Transfer Course
NP	No Pass (Fail)	U	Unsatisfactory
P	Pass	UP	Unsatisfactory Progress
R	Repeated Course	W	Withdrawn (no evaluation)

ANP Administrative No Pass due to a missing grade  
 AUP Administrative Unsatisfactory Progress

For explanations of the above grades, please visit [our website](#).

## Graduate

A (Excellent), B (Good), C (Fair), F (Failure), S (Satisfactory), SP (Satisfactory Progress), U (Unsatisfactory), and UP (Unsatisfactory Progress) are used to indicate performance in Thesis and Dissertation Research and Seminars.

## College of Medicine

Beginning with the class entering in September 1981 (Class of 1985 and those following), student performance has been graded in courses and clinical rotations taught or supervised by the faculty of the University of Vermont College of Medicine on the basis of honors, pass or fail. However, the following courses are or were graded on a pass/fail basis without any honors grade option:

Basic Clerkship	Human Behavior
Case Studies in Health and Illness	Human Sexuality
Clinical Electives during the Basic Science Core and Foundations	Medical Student Leadership Group I
Doctoring Skills	Physician and Society
Doctoring in Vermont	Physician in Society
Courses in the Advanced Basic Science Core (beginning with the Class of 1994)	

Courses and clinical rotations not supervised by the University of Vermont College of Medicine faculty are recorded as pass or fail on our transcript, though the faculty at other institutions may have awarded different grades based on the grading systems in effect at the other institutions.

Course work is completed only when grades appear. All courses without grades have not yet been completed.

Beginning with the Class of 2005, all matriculated students are required to pass USMLE Step 1 and Step 2 CK prior to January 1<sup>st</sup> of their graduation year. Students are also required to take Step 2 CS by April 30<sup>th</sup> of their graduation year.

## Accreditation

The University of Vermont College of Medicine is accredited by the Liaison Committee on Medical Education (LCME).

## Authentication of the Record

This transcript is not official without the seal of the University of Vermont and signature of an authorized person in the Office of Student Affairs, College of Medicine, or of the Registrar, University of Vermont.

Please look for the following security features before accepting this document as an authentic, official transcript of The University of Vermont:

- Security pattern on front displays the word VOID if transcript has been copied.
- Chemical alteration security – a stain will appear if transcript has been chemically treated.
- A watermark is present within the paper and is viewable at an angle or under fluorescent light.

ALTERATION OR FORGERY OF THIS DOCUMENT MAY BE A CRIMINAL OFFENSE. A black and white document is not an original and should not be accepted as an official University of Vermont transcript.

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## ACADEMIC ADJUSTMENTS FOR SPRING 2020 DUE TO THE COVID-19 PANDEMIC

Effective March 27, 2020

In response to COVID-19, the University of Vermont shifted to remote instruction on March 18, 2020 for the duration of the semester. In response to this shift, the following academic accommodations were extended to students for the Spring 2020 semester only.

- Letter grades will be recorded for the semester. Undergraduate students will have the option to elect Pass/No Pass. Graduate students will have the option to elect Satisfactory/Unsatisfactory.
- Courses in which students earned a “Pass” (P) will count towards major, minor, and degree requirements, **with the exception of** courses in which a specific grade is required for progression or licensure requirements.
- Students are responsible for understanding the **implications of their decision** to move to Pass/No Pass or Satisfactory/Unsatisfactory for courses related to their program’s major requirements, progression standards, and accreditation and licensing requirements.
- Once a student has elected a Pass/No Pass or Satisfactory/Unsatisfactory option, that decision **cannot be reversed**.
- For grades earned in Spring 2020, UVM will accept Pass grades as sufficient for **transfer credit**.
- Colleges will waive **academic dismissal** decisions based on performance this semester.
- **Academic Probation policies** are college/school specific. The Provost’s Office is encouraging colleges to be thoughtful in their use of academic probation this semester.
- For **scholarships** impacted by GPA, a one-time allowance will be made as follows. The cumulative GPA (calculated based on Pass/No Pass decisions) will be evaluated for each student at the end of the Spring 2020 term. For students who fall below a 3.0 cumulative GPA at that time, the Spring 2020 term GPA will be removed and the cumulative GPA recalculated without it. If the recalculated cumulative GPA is a 3.0 or higher, the student will maintain scholarship eligibility. For all future reviews, the Spring 2020 GPA will be included.
- Students are able to **withdraw** from any course through April 3. Please note that a student who chooses to, or must, withdraw from all coursework for the Spring 2020 semester, will still maintain scholarship eligibility for the next year as long as they meet the other criteria for renewal and have not exhausted their scholarship length.
- Students granted incompletes will have the full academic year (until May 7, 2021) to submit the work necessary to convert their incomplete to a final grade.