

## PROSPR Meeting Notes—October 4, 2011

*Population-based Research Optimizing Screening through Personalized Regimens (PROSPR) (U54)*

7 sites received funding (3 colorectal, 1 cervical, 3 breast) & SCC UW Fred Hutchinson

### 1. PI Role

Berta will remain PI through sometime Spring 2012. Later, Berta will negotiate with Program Manager to have Brian take over as PI.

### 2. Future PROSPR Leadership Meetings

Monthly meeting the second Tuesday of each month (1:15-2:30 PM).

**Next meeting: Tuesday, November 8 (1:15-2:30 PM in OHPR conference room)**

**ACTION:** Berta will ask Natalia to schedule future BPath meetings the same week, so Don's meetings will be grouped.

### 3. First PROSPR Meeting Webinar

**ACTION:** Everyone follow [this link](#) to the Doodle poll to submit your availability.

**Deadline** to respond to Doodle poll: **Friday, October 7, 2011, 5:00 PM ET**

**Webinar:** A 4-hour PROSPR webinar will be held in late October or early November. At least one representative from each site must attend the webinar, and it is strongly recommended that, at a minimum, the lead PI attend. **At the webinar, each site will give a 10 minute slide presentation describing its planned PROPSR research.** Other webinar agenda items are yet to be finalized, but are likely to include discussions about data collection, cross-site projects, working groups, and plans for the first PROSPR in-person meeting. We hope to finalize the webinar agenda by October 15.

Most members of our group decided they would like to join the webinar schedules permitting.

**ACTION:** Berta will submit a list of persons who expect to participate in the webinar to Pam Marcus by Friday, October 7.

**4. Certificate of Confidentiality (CoC): A CoC is not required, but we strongly recommend that you apply for one, and do so by the end of October.** To learn about CoCs, review your Notice of Grant Award or visit <http://grants.nih.gov/grants/policy/coc/>. CoCs help to protect research participant privacy and also protect against compulsory legal demands for participant identifying information. Subpoenas and court orders are examples of compulsory legal demands.

**ACTION:** Berta will begin work on CoC. Everyone agreed that our site should have a CoC.

**5. Updated Research Plan section:** Email Pam Marcus sections 1, 2, and 3 of the Research Plan section\*\* of our grant proposal, modified for any changes that occurred as result of budget negotiations. The PROSPR Statistical Coordinating Center would like to see these plans to prepare for development of uniform data standards and data sharing plans.

\*\* Need to review grant and see which sections this refers to.

**ACTION:** Dawn will email updated spreadsheets to reflect changes in budget to each PI/Project Leader.

**ACTION:** Each PI/Project Leader will email their updated section to Berta.

**ACTION:** Berta will submit final updated Research Plan sections of our grant to Pam Marcus by **no later than Tuesday, October 11.**

**6. In-person meeting:** The SCC and NCI will host a 2-day in-person meeting in the Bethesda, MD area in March 2012. PROSPR sites were funded to allow for up to 3 people to travel to this meeting, and it is recommended that attendees include at least one PI and one data manager.

**ACTION:** Berta, John and Brian (only 3 people budgeted to attend; **4 in year 1 \*\***) . Please follow [this link](#) to the second Doodle poll to submit your availability.

**\*\*10/12/2011—UPDATE FROM DAWN: In year 1, we do have 4 people budgeted for the meeting and the intent was for Don to go also. Don if you are in fact interested, please also respond to the doodle poll.**

**Deadline to respond to Doodle poll: Friday, October 14, at 5:00pm ET**

### **7. Update from Amy**

PROSPR has passed scientific review at the UW and she plans submit it for IRB review within the week. Estimated IRB approval within a month or so. Amy still working to understand how P3 fits into the rest of the grant.

### **8. Tissue Blocks and Data**

- Acquisition of DCIS samples form other hospitals (older cases first).
- We may ask if the hospitals want us to destroy older cases and not return them.
- Brian is concerned that actual retrieval of mammography images may not be budgeted.
  - Per Dawn, we may have budgeted for Cindy to request films
- Brian wants to make sure we can get the older films.
- FAHC digitized all their older films—not sure what year it went back to.
- Some may have already been discarded. Need to find out what is available.
- FAHC has not been throwing away tissue blocks.
- Brattleboro recently destroyed some older blocks, but has now stopped and will hold onto them.
- Per Don, disposal date is needed.
- Per Don, tissue blocks can be maintained here.
- Per Don, you cannot use tissue for the first 2 years after diagnosis. Rule is you cannot release tissue less than 2 years old.
- Don and Brian need to think about criteria for John to use when pulling data. Rachael may be able to help due to her experience with BPath.
- Let Pam know criteria decided upon in case there are other issues to be considered.
- After seeing finalized budgets; agree on how Pam & Joan are to be used in each project.

**ACTION:** Don will decide prior to our next meeting 11/8/11 whether Brenda will be working on PROSPR. He will discuss plans with Ted.

**ACTION:** Prior to 11/8/11 meeting, **Don and Brian** draft written protocol regarding tissue blocks.