

THE UNIVERSITY OF VERMONT
College of Education and Social Services

Request to Enroll in More than 18 Credits

Write a brief letter to the Director of CESS Student Services, Beth Ann Mohler, requesting to enroll in more than 18 credits. Include the following:

1. List the semester and year
2. Brief explanation of the reason you want/need to enroll in more than 18 credits
3. Identify the course that will be added above 18 credits (Prefix, #, name of course & code #)
4. Make a statement acknowledging that you know you will be billed for these additional credits
5. Include a statement written by your CESS academic advisor and his/her signature
6. Sign and date
7. Bring the letter to 528 Waterman. If approved, a memo is sent to the Registrar so that you may add the additional credits.

Name	UVM ID#	Date
Address		
E-Mail Address	Phone Number	
Signature		
Statement written by CESS Academic Advisor.		
CESS Academic Advisor Signature		