

UVM COUNSELING PROGRAM

Practicum/Internship Field Site Information Form

SITE INFORMATION

Name of Agency/School: Northwestern Counseling & Support Services

Physical Address: 107 Fisher Pond Road, St. Albans, VT 05478

Website: [Northwestern Counseling and Support Services](http://NorthwesternCounselingandSupportServices.org)

Phone Number: 802-524-6554

Fax Number: 802-527-2032

Type of School: ☐ Elementary
☐ Middle
☐ Secondary
☐ Public or ☐ Private

Type of Agency: ☒ Community Counseling
☐ College Counseling
☐ Alcohol/Drug Counseling
☐ Other:

Agency Administrator/School Principal: Steve Broer, PsyD, Director of Behavioral Health Services (BH)

Phone Number: 802-393-6450

Email Address: sbroer@ncssinc.org

Agency Administrator/School Principal: Danielle Lindley-Mitchell, MSW, Director of Children, Youth & Families (CYF)

Phone Number: Enter phone number

Email Address: Enter email address

Agency Administrator/School Principal: Samantha Thomas, MA, Director of Developmental Services (DS)

Phone Number: Enter phone number

Email Address: Enter email address

Contact Person: CYF-Belinda Bessette/BH- Lisa Briggs/DS- Amber Shaeffler

Phone Number: 802-393-6587 /802-393-6436/802-393-6641

Email Address: bbessette@ncssinc.org / Lisa.briggs@ncssinc.org / Amber.shaeffler@ncssinc.org

INTERNSHIP EXPERIENCE INFORMATION

Responsibilities of a practicum/internship student:

(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

Northwestern Counseling & Support Services has three service divisions:

- 1) Behavioral Health Services: includes outpatient counseling services (serving adults across the lifespan), Crisis Services, and Community Rehabilitation & Treatment (CRT) (serving adults with severe mental illness).
- 2) Children, Youth and Family Services: clinical and therapeutic services provided in a variety of environments.
- 3) Developmental Services: Opportunities to provide clinical counseling and support services to children, families, and seniors.

Typical Internship Activities

- Individual, family & group counseling
- Crisis counseling (in the Behavioral Health Services Division)
- Diagnostic interviewing and assessment
- Case management
- Client population and types of presenting issues varies across divisions

Please check which of the following activities the practicum/internship student would participate in: Activities vary depending on specific program

- | | | |
|---|--|--|
| <input type="checkbox"/> Classroom guidance | <input checked="" type="checkbox"/> Family/couples counseling | <input checked="" type="checkbox"/> Individual counseling - college age |
| <input type="checkbox"/> Group counseling | <input checked="" type="checkbox"/> Individual counseling - children | <input checked="" type="checkbox"/> Individual counseling - adults |
| <input type="checkbox"/> Consultation | <input checked="" type="checkbox"/> Individual counseling - adolescent | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Crisis Counseling |
-

SITE SUPERVISOR INFORMATION (List of providers potentially available for supervision based on rotation)

Check one:

- ☒ Licensed Mental Health Counselor
- ☐ Licensed School Counselor
- ☒ Psychologist
- ☒ Social Worker
- ☒ Certified Drug and Alcohol Counselor
- ☒ Psychiatrist

If there is a second supervisor, check one:

- ☐ Licensed Mental Health Counselor
- ☐ Licensed School Counselor
- ☐ Psychologist
- ☐ Social Worker
- ☐ Certified Drug and Alcohol Counselor
- ☐ Psychiatrist

Name of Site Supervisor:

Graduate Degree(s) and Licenses Held:

Position Title:

Name of Second Site Supervisor:

Graduate Degree(s) and Licenses Held:

Position Title:

APPLICATION INFORMATION

Internship Application Deadline: Prior to January Preferred

Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☒ Site Application

☐ Other:

Site Is Available for the Following Semester(s): ☐ Fall ☐ Spring ☐ Summer ☒ Academic Year

Other Relevant Application Information:

Application Process:

Send resume/CV, letter of interest*, and application to HR via one of the following:

- careers@ncssinc.org
- Mail to: 107 Fisher Pond Rd., St. Albans, VT 05478
- Fax to: 802-527-2032

**Letter of interest should include: internship requirements and supervision expectations*

To access the internship application and brochure, go to the [Internship page](#).

Where (to whom) to submit materials: See above in Application Process

FORM COMPLETED BY

Name: Liana Redmond

For office use only:

Date received/updated by the UVM Counseling Program 2021 edits from Steve – LR