

# UVM COUNSELING PROGRAM

## Practicum/Internship Field Site Information Form

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### SITE INFORMATION

Name of Agency/School: [Champlain College](#)

Physical Address: 100 Skiff Hall, South Willard St, Burlington VT 05401

Website: [Champlain College Counseling Center](#)

Phone Number: 802-651-5959

Fax Number: Enter fax number

Type of School: ☐ Elementary  
☐ Middle  
☐ Secondary  
☐ Public or ☐ Private

Type of Agency: ☐ Community Counseling  
☒ College Counseling  
☐ Alcohol/Drug Counseling  
☐ Integrated Health/MH  
☐ Other: Enter information

Agency Administrator/School Principal: Enter name of administrator

Phone Number: Enter phone number

Email Address: Enter email address

Contact Person: Luke Lewis

Phone Number: 802-651-5959

Email Address: [llewis@champlain.edu](mailto:llewis@champlain.edu)

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### PRACTICUM/INTERNSHIP EXPERIENCE INFORMATION

For K-12 school sites only, are you available to host a student for (check all that apply):

☐ Practicum (approx. 4-5 hrs per week, Spring only) ☒ Internship (approx. 20-24 hrs/week across year)\*

*\*Note: For clinical mental health sites, it will be assumed that this form is being completed as an internship site*

Responsibilities of a practicum or internship student:

*(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)*

- Individual counseling for mental health disorders, relationship difficulties, adjustment, questions pertaining to sexual identity, eating disorders, and issues pertaining to past or present trauma
- Group Counseling focusing on interpersonal skills, coping with difficult feelings, and overcoming blocks to personal effectiveness
- The Counseling Center is interested in interns capable of working with developmentally appropriate independence.

Please check which of the following activities the practicum/internship student would participate in:

☐ Classroom guidance ☐ Family/couples counseling ☒ Individual counseling - college age  
☒ Group counseling ☐ Individual counseling - children ☐ Individual counseling - adults  
☐ Consultation ☐ Individual counseling - adolescent ☐ Other (*please specify*): Click or tap here to enter text.

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### SITE SUPERVISOR INFORMATION

Check one:

☒ Licensed Mental Health Counselor  
☐ Licensed School Counselor  
☐ Psychologist

If there is a second supervisor, check one:

☐ Licensed Mental Health Counselor  
☐ Licensed School Counselor  
☐ Psychologist

- ☐ Social Worker  
☐ Certified Drug and Alcohol Counselor  
☐ Psychiatrist

- ☐ Social Worker  
☐ Certified Drug and Alcohol Counselor  
☐ Psychiatrist

Name of Site Supervisor: Luke Lewis  
Graduate Degree(s) and Licenses Held: LCMHC  
Position Title: Site Supervisor

Name of Second Site Supervisor: Enter name  
Graduate Degree(s) and Licenses Held: Enter information  
Position Title: Enter position title

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#### APPLICATION INFORMATION

Internship Application Deadline: Begin accepting Dec. 6th 2021, Deadline: January 3th 2022.

Internship Application Materials Required: ☐ Cover Letter ☒ Resume ☐ Site Application  
☐ Other: Click or tap here to enter text.

Site Is Available for the Following Semester(s): ☒ Fall ☒ Spring ☒ Summer

Are You Able To Accommodate Summer Only\* Interns? ☐ Yes ☐ No

*\*For students who have already completed 2 semesters of internship at another site*

Internship Provides Stipend: ☐ Yes ☐ No ☐ Possibly

Other Relevant Application Information:

An information session will be held on Tuesday, January 11<sup>th</sup> from 4:00 – 4:45 PM for all prospective interns.  
Please RSVP via this [form](#).

Where (to whom) to submit materials: See: [Champlain College Counseling Center - Graduate Internships](#)

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#### FORM COMPLETED BY

Name: Liana Redmond via input from Luke Lewis

*For office use only:*

Date received/updated by the UVM Counseling Program November 2021