Instructions:
- Fax completed form to 656-4528
- Fill out request below. (Please fill out ALL fields) Obtain all required signatures
- List names of students as it appears on their CATcard picture ID.
- If request is for more than 10 students please send as e-mail attachment

The Department of ____________________________ requests Undergraduate access

To be granted for the following Building, door or lab. ___________________________________________

Access is semester based and will expire at the end of the academic term or academic year.

Access Requested:   Fall_____  Spring_____  Other_____

Year Year Not to exceed academic year

UVM Chair/Manager/ Supervisor Submitting Request ____________________________________________

Please print

UVM Chair/Manager/Supervisor Signature ____________________________ Date ______

Please issue Undergraduate access to the following students (please print name and last 4 digits of 95 number)

1) ___________________________________________ 95# __________________________
2) ___________________________________________ 95# __________________________
3) ___________________________________________ 95# __________________________
4) ___________________________________________ 95# __________________________
5) ___________________________________________ 95# __________________________
6) ___________________________________________ 95# __________________________
7) ___________________________________________ 95# __________________________
8) ___________________________________________ 95# __________________________
9) ___________________________________________ 95# __________________________
10) _________________________________________ 95# ____________________________

*For Policy information click on http://www.uvm.edu/policies/general_html/badge.pdf
CATcard Service Center Billings Library, 48 University Place, Burlington VT 05405-1755
Telephone: (802) 656-4509, Fax: (802) 656-4528