CATCARD SERVICE CENTER

Undergraduate Access Request
Request for Undergraduate CATcard Access/Card De-Activation

Instructions:
- Fax completed form to 656-4528
- Fill out request below. (Please fill out ALL fields) Obtain all required signatures
- List names of students as it appears on their CATcard picture ID.
- If request is for more than 10 students please send as e-mail attachment

The Department of __________________________________________________________________________ requests Undergraduate access

UVM Department

To be granted for the following Building, door or lab.__________________________________________________________________________________________

Name of building, door or lab

Access is semester based and will expire at the end of the academic term or academic year.

Access Requested: Fall_______ Spring_______ Other_______

Year Year

Not to exceed academic year

UVM Chair/Manager/ Supervisor Submitting Request______________________________________________

Please print

UVM Chair/Dean/Director Signature __________________________________________________________________ Date____

Please issue Undergraduate access to the following students (please print name and last 4 digits of 95 number)

1)___________________________________________ 95#________________________

2)___________________________________________ 95#________________________

3)___________________________________________ 95#________________________

4)___________________________________________ 95#________________________

5)___________________________________________ 95#________________________

6)___________________________________________ 95#________________________

7)___________________________________________ 95#________________________

8)___________________________________________ 95#________________________

9)___________________________________________ 95#________________________

10)_________________________________________ 95#________________________

*For Policy information click on http://www.uvm.edu/policies/general_html/badge.pdf
CATcard Service Center Billings Library, 48 University Place, Burlington VT 05405-1755
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