

**PRESIDENTIAL SEARCH COMMITTEE
UNIVERSITY OF VERMONT STATE AND AGRICULTURAL COLLEGE**

A meeting of the Presidential Search Committee of the University of Vermont was held on Thursday, October 25, 2018 at 3:30 p.m. in Sugar Maple Ballroom (400) at the Dudley H. Davis Center.

MEMBERS PRESENT: Co-Chairs David Daigle and Ron Lumbra, Afi Ahmadi, Cynthia Barnhart**, David Barrington, Robert Brennan, Britten Chase, Meghan Cope, Xavier Giddings, Ryan Hargraves*, Wanda Heading-Grant, Sidney Hilker, Shane Jacobson*, Bernard Juskiwicz, Debra Leonard, Ed Pagano, Polly Parsons, Cathy Rahill, Diane Seder, Shap Smith***, Tristan Toleno, Thomas Vogelmann and Leon Walls

ABSENT: Committee Member Kathryn Fox and Vice President for Executive Operations Gary Derr

PERSONS ALSO PARTICIPATING: Witt/Kieffer Consultant Senior Partner Dennis Barden

* by means of conference telephone

**by means of conference telephone, departed at 4:30 p.m.

***arrived at 3:57 p.m.

Co-Chair David Daigle called the meeting to order at 3:34 p.m.

Approval of Previous Minutes

Co-Chair Daigle entertained a motion to approve the minutes from the October 4, 2018 meeting. The motion was made and seconded, and it was voted to approve the minutes as presented.

Review Draft Finalist Interview Schedule

Co-Chair Ron Lumbra reviewed the draft finalist interview schedule included as attachment 2 in the meeting materials. Committee members discussed the schedule, which allows for four finalists to visit campus, with each visit scheduled over the course of three days in January 2019. Committee members were encouraged to block dates on their calendars and directed to send any feedback to Vice President for Executive Operations Gary Derr.

Review Draft Candidate Assessment Rubric

Co-Chair Daigle and Witt/Kieffer Senior Partner Dennis Barden reviewed the draft candidate assessment rubric included as attachment 3 in the meeting materials. It was noted the rubric is a tool for Committee members to take notes when reviewing candidates and will not be collected.

Executive Session

Before entering executive session, Co-Chair Daigle reminded the Committee of the essential need for confidentiality and integrity in the conduct of the search process as agreed upon per the statement reviewed and affirmed by members at the first meeting.

At 3:40 p.m., Co-Chair Daigle entertained a motion to enter executive session to discuss the appointment or evaluation of a public officer. He noted that no action was anticipated following the session, which was expected to last approximately 80 minutes. The motion was made, seconded and approved.

Committee members and Witt/Kieffer Consultant Dennis Barden were invited to remain.

The meeting was re-opened to the public at 5:28 p.m.

Adjournment

There being no further business, the meeting was adjourned.

Respectfully submitted,

David A. Daigle, Co-Chair
Ron E. Lumbra, Co-Chair