



UVM 4-H Club Organizational Leader Position Description

4-H Mission: 4-H empowers youth to reach their full potential, working and learning in partnership with caring adults.

4-H Vision: A world in which youth and adults learn, grow and work together as catalysts for positive change.

4-H is a community of young people learning leadership, citizenship and life skills. 4-H'ers participate in fun, hands-on learning activities, supported by the latest research of land-grant universities, that are focused on three areas called Mission Mandates: Science, Engineering and Technology; Healthy Living; Citizenship.

Objectives: To promote and foster the development of leadership, citizenship, and life skills. To help make the organized 4-H club program available in the community, and to ensure that the administrative needs are met.

Responsibilities/Goals:

- Serve as liaison between the County Extension office and the 4-H club (e.g. policy changes, club news, event information, etc...).
- Provide enrollment data/information, financial data or any other information, as requested by the 4-H Educator, to county office in a timely manner.
- Provide support, encouragement and to assist project leaders in club planning or activity execution, including record book completion.
- Participate in volunteer leader trainings, meetings and/or activities as relevant.
- Share 4-H communications.
- Be knowledgeable of, and to uphold UVM 4-H policies and procedures, including adherence to risk management protocols.
- Provide equal opportunities for youth.
- Complete evaluation forms as requested.

Support: The University of Vermont 4-H Educator provides support through teaching materials, trainings, newsletters, and answers to specific questions or concerns.

Qualifications:

- To enjoy and respect youth
- To be detail-oriented, organized and a good communicator
- Successfully complete volunteer application process (background check, interview, references)

Time Commitment:

Hours vary and are dependent upon the type of club and interests of its members. Information dissemination may be done either at club meetings or via email/phone/social media, depending upon club needs. One year commitment is ideal to provide continuity to staff, club members, parents and leaders.

Benefits: 4-H volunteers experience personal satisfaction watching youth learn and grow into knowledgeable, caring individuals. Volunteers also learn youth development principles and age appropriate activities. Networking and friendships abound locally and statewide with other 4-H volunteers.

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