UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: St. Albans Town Educational Center (K-8)
Physical Address: 169 South Main St., St. Albans, VT 05478
Website: www.maplerun.org
Phone Number: 802-752-2600
Fax Number:
Type of School: ☒ Elementary
☐ Middle
☐ Secondary
☐ Public or ☐ Private
Type of Agency: ☐ Community Counseling
☒ College Counseling
☐ Alcohol/Drug Counseling
☐ Other:
Agency Administrator/School Principal: Angela Stebbins
Phone Number: 802-752-2600
Email Address:
Contact Person: Amy Ward
Phone Number: 802-752-2683
Email Address: award@maplerun.org

INTERNSHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)
Counsels students and parents regarding educational issues such as school adjustments, truancy, study habits, and related issues. Supports a learning environment that motivates learners and provides personal growth according to the individual’s ability. Maintains effective relationships with students, parents, and other staff members.

Please check which of the following activities the practicum/internship student would participate in:
☒ Classroom guidance
☒ Group counseling
☒ Consultation
☐ Family/couples counseling
☐ Individual counseling - children
☐ Individual counseling - adolescent
☐ Individual counseling - college age
☐ Individual counseling - adults
☒ Other (please specify): Dependent on the needs/time of year-typically 8 classes a week, plus group, individual counseling, consultation and other needs that arise.

SITE SUPERVISOR INFORMATION
Check one:
☐ Licensed Mental Health Counselor
☒ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Amy Ward
Graduate Degree(s) and Licenses Held: Master’s level licensed school counselor
Position Title:

Name of Second Site Supervisor:
Graduate Degree(s) and Licenses Held:
Position Title:
APPLICATION INFORMATION Internship

Application Deadline:

Internship Application Materials Required:  ☒ Cover Letter  ☒ Resume  □ Site Application
□ Other:

Site Is Available for the Following Semester(s):  ☒ Fall  ☒ Spring  □ Summer  □ Academic Year

Other Relevant Application Information:

Where (to whom) to submit materials: Amy Ward, award@maplerun.org

FORM COMPLETED BY
Name: Julie Welkowitz with information from Amy Ward

For office use only:
Date received/updated by the UVM Counseling Program  1/10/2019