UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: Richford Junior Senior HS
Physical Address: 1 Corliss Heights, Richford, VT 05476
Website: www.rjhs.net
Phone Number: 802-848-7416
Fax Number: 802-848-3210

<table>
<thead>
<tr>
<th>Type of School</th>
<th>Type of Agency</th>
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<tbody>
<tr>
<td>☐ Elementary</td>
<td>☐ Community Counseling</td>
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<tr>
<td>☒ Middle</td>
<td>☒ College Counseling</td>
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<tr>
<td>☒ Secondary</td>
<td>☒ Alcohol/Drug Counseling</td>
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<tr>
<td>☒ Public or ☐ Private</td>
<td>☐ Other:</td>
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Agency Administrator/School Principal: Beth O’Brien
Phone Number: 802-848-7416 Ext 203
Email Address:

Contact Person: Allison Witherspoon, HS Counselor
Phone Number: 802-848-7416 Ext 221
Email Address: awitherspoon@richfordk12.net

INTERNSHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

Please check which of the following activities the practicum/internship student would participate in:

- ☒ Classroom guidance
- ☐ Family/couples counseling
- ☐ Individual counseling - college age
- ☐ Individual counseling - children
- ☐ Individual counseling - adults
- ☒ Group counseling
- ☒ Individual counseling - adolescent
- ☐ Other (please specify):

SITE SUPERVISOR INFORMATION
Check one:
- ☐ Licensed Mental Health Counselor
- ☒ Licensed School Counselor
- ☐ Psychologist
- ☐ Social Worker
- ☐ Certified Drug and Alcohol Counselor
- ☐ Psychiatrist

If there is a second supervisor, check one:
- ☐ Licensed Mental Health Counselor
- ☐ Licensed School Counselor
- ☐ Psychologist
- ☐ Social Worker
- ☐ Certified Drug and Alcohol Counselor
- ☐ Psychiatrist

Name of Site Supervisor: Allison Witherspoon Graduate
Degree(s) and Licenses Held:
Position Title: Director of Guidance

Name of Second Site Supervisor: Michelle Weed
Graduate Degree(s) and Licenses Held:
Position Title: MS Counselor

APPLICATION INFORMATION Internship
Application Deadline:
Internship Application Materials Required:
- ☒ Cover Letter
- ☒ Resume
- ☐ Site Application
Site Is Available for the Following Semester(s):  ☒ Fall  ☒ Spring  ☐ Summer  ☐ Academic Year

Other Relevant Application Information:

Where (to whom) to submit materials: Allison Witherspoon, awitherspoon@richfordk12.net

FORM COMPLETED BY
Name: Julie Welkowitz

For office use only:
Date received/updated by the UVM Counseling Program  1/9/2019