Chair Chris Burns called the meeting to order at 12:33pm in 427a Waterman.

1. **Approval of the Minutes.** The minutes of September 14, 2017 and October 12, 2017 were approved as written.

2. **Graduate College Update, Cindy Forehand.**

   a. **New Programs**
      
      i. Biomedical Engineering Masters
      ii. MS in Engineering Management
      iii. PhD in Complex Systems
      iv. Certificate of Graduate Study in Community Resilience

   b. **Proposal to deans on stipend levels for fiscal 18.**
      
      The Graduate College is currently working on the proposal that will go to the council of Deans for approval.

   c. **Graduate student dorm rooms.**
      
      i. As dorm rooms are charged on one’s university account it is easier for international students to stay in campus housing versus public housing. Apartments generally require six months’ rent from international students.
As there isn’t a dorm for international graduate students a solution may be to work with local landlords on a way to make it easier for international students to rent.

d. **NEASC Assessment.**
At the last review two concerns were brought forward. The first being general education and the second, assessment. The University has done a good job creating the general education model. They continue to work on the assessment piece.

   i. Different assessment and accreditations are different for varying programs.
   ii. J. Dickenson and Brian Reed are leading the charge on assessment on campus.
   iii. Accreditation really puts a lot of focus on assessment.

e. **Graduate Executive Committee representation from RSCA.**

   i. Jeff Marshall will be the representative from RSCA to the Graduate Executive Committee.

f. **Tax cuts and jobs bill**
This bill would hit graduate education really hard, it is too soon to determine the outcome. The Graduate College will keep an eye how the development of this plays out in Washington.

3. **Burack Distinguished Lecture Nominations.**
The committee went into executive session to discuss the Burack Distinguished Lecture nominations. The nominations will be forwarded to the President’s Office for consideration.

4. **New Business.**

   a. Jim Vigoreaux is doing a series of presentations on RPT in the spring, Chris will further update the RSCA as information is available.
   b. Inviting representation from the Gund Institute for discussion.
   c. J. Dickinson will present at the December meeting on the transition from HyperResearch to NVivo.

   The meeting was adjourned at 1:55pm

The next meeting of the RSCA is scheduled for Thursday, December 7, 2017 from 12:30 – 2:00 in 427a Waterman.