

Permission to Earn Graduate Credit in a 200-Level Course as a Non-Degree Student

Non-degree students who enroll in 200-level courses for the purpose of transferring the credits into a graduate degree may do so for up to 6 credits under the following circumstances:

- The 200-level course is available to earn for graduate credit, and is not an independent study, practicum, or research credit course.
- Approval to take the course for graduate credit is obtained from the Dean of the Graduate College prior to taking the course.
- The student earns a grade of B or better.

The course may then be used as transfer credit into a UVM graduate program if it is deemed appropriate by the student's graduate program. The transfer is credit only and does not factor into the graduate GPA. These credits also do not count towards the minimum graded credits required after matriculation into the graduate program, and will not be able to transfer as graduate credit to another university. All courses requested to transfer are subject to the Graduate College's transfer of credit policy, which can be found at <http://catalogue.uvm.edu/graduate/academicenrollment/transfercredit/>.

- If you already hold a bachelor's degree, you may take an additional 3 credits of 200 level course work (9 credits total) for transferable graduate credit; the same rules noted above apply.

Student Information

Student Name

Student Signature

Date

Do you have a Bachelor's Degree? Yes No (If yes, please attach a copy of your undergraduate transcript – only need this one time)

Course

Course _____

Section _____

Credits _____

If you are seeking permission for multiple courses, a separate form will need to be submitted for each course.

Instructor Approval

I certify that the above student will be held to the same academic standard as a graduate student in this course.

Instructor Name

Instructor Signature

Date

Graduate College Approval

Dean of the Graduate College Signature

Date