My Inbox

Navigation

“My Inbox” displays items that the user needs to take action on. This includes submissions from all UVMClick modules.

Sample “My Inbox:"

In the example above it shows a new lab registration that was created on 1/2/2019 which has not yet been submitted to the RPO Office (State = Pre-Submission).

For Principal Investigators/Proxies their “My Inbox” displays:

- Items not yet submitted to the Research Protections Office for review
- Items returned from the Research Protections Office or IBC that require attention

For example:
- New lab registrations still being prepared and not yet submitted to the RPO Office
- Clarifications requiring a response
- Expired training for registration team member and/or amendment change requests