UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: Montpelier High School
Physical Address: 5 High School Dr, Montpelier, VT 05602
Website: https://www.mrpsvt.org
Phone Number: 802.223.9796
Fax Number: 802.223.9795
Type of School: ☒ Secondary
☒ Public or ☐ Private
Type of Agency: ☒ Community Counseling
☐ College Counseling
☒ Alcohol/Drug Counseling
☐ Other:
Agency Administrator/School Principal: Michael McRaith
Phone Number: 225-8010
Email Address: mikemc@mpsvt.org
Contact Person: Lissa Knauss
Phone Number: 802-225-8051
Email Address: lissak@mpsvt.org

INTERNERSHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)
Advise students (academics, social/emotional issues), consulting with teachers and parents, crisis response, master scheduling for students grades 9-12

Please check which of the following activities the practicum/internship student would participate in:
☒ Classroom guidance
☐ Group counseling
☒ Consultation
☐ Family/couples counseling
☐ Individual counseling - children
☒ Individual counseling - adolescent
☐ Individual counseling - college age
☐ Individual counseling - adults
☐ Other (please specify):

SITE SUPERVISOR INFORMATION
Check one:
☒ Licensed Mental Health Counselor
☒ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist
If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Lissa Knauss
Graduate Degree(s) and Licenses Held: Masters in School & Mental Health Counseling; Licensed School Counselor
Position Title: High School Counselor

Name of Second Site Supervisor:
Graduate Degree(s) and Licenses Held:
Position Title:
APPLICATION INFORMATION Internship

Application Deadline:

Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☐ Site Application
☐ Other:

Site Is Available for the Following Semester(s): ☒ Fall ☐ Spring ☐ Summer ☐ Academic Year

Other Relevant Application Information:

Where (to whom) to submit materials: Lissa Knauss, lissak@mpsvt.org

FORM COMPLETED BY
Name: Julie Welkowitz, with input from Lissa Knauss

For office use only:
Date received/updated by the UVM Counseling Program 1/8/2019