MS MEDICAL LABORATORY SCIENCE
MANDATORIES INFORMATION

FIRST YEAR MANDATORIES

- HIPAA/OSHA Training—You will complete your training through the Evolve e-Learning Solutions website. You will receive an email with your username, password, and link to access the courses. **Remember to keep your password and userid.** There are three courses that must be completed, HIPAA, Bloodborne Pathogens, and Personal Protective Equipment.

  If you have issues accessing the training, you should make sure you allow Pop-Up Windows. You can do this by going to your toolbar under Tools, Options, and Privacy and Security and making sure that the Block Pop-up Windows box is **not** checked off.

SECOND YEAR MANDATORIES

- HIPAA/OSHA Training for **Transfer students only**—You will complete your training through the Evolve e-Learning Solutions website. You will receive an email with your username, password, and link to access the courses. Remember to keep your password and userid.

THIRD YEAR MANDATORIES

- HIPAA/OSHA Training—Log in to the Evolve e-Learning Solutions website to complete your training. [https://www.evolvelms.com/lms/uvm/default.aspx](https://www.evolvelms.com/lms/uvm/default.aspx) Complete the refresher HIPAA course, and Bloodborne Pathogens and Personal Protective Equipment courses.

FOURTH YEAR MANDATORIES — Deadline for Submitting Mandatories is August 15, 2018

- HIPAA/OSHA Training — Log in to the Evolve e-Learning Solutions website to complete your training. [https://www.evolvelms.com/lms/uvm/default.aspx](https://www.evolvelms.com/lms/uvm/default.aspx) Complete the refresher HIPAA course, and Bloodborne Pathogens and Personal Protective Equipment courses.
- Pre-Clinical Mandatories Form. **Please note, if your placement is at Brigham and Women’s Hospital, this site requires a PPD within 90 days of your start date.**
- Influenza Vaccination, due date by October 31, 2018 (valid for the current flu season)
- Health insurance form and copy of insurance card
- CPR Certification – American Heart Association Basic Life Support for Health Care Providers **OR** American Red Cross Professional Rescuer ONLY

Submit the required documentation to CastleBranch.