UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: Howard Center/Jean Garvin School
Physical Address: 90 Harvest Lane, Williston, VT 05495
Website: www.howardcenter.org
Phone Number: 802-488-6767
Fax Number: 802-488-6768

Type of School: ☑ Middle ☑ Secondary ☐ Public or ☑ Private
Type of Agency: ☐ Community Counseling ☐ College Counseling ☐ Alcohol/Drug Counseling ☑ Other: therapeutic school

Agency Administrator/School Principal: Lisa Bilowith
Phone Number: 802-488-6767
Email Address: lisab@howardcenter.org

Contact Person: Stephanie Roberts
Phone Number: 802-355-7616
Email Address: stephanier@howardcenter.org

INTERNSHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)
The Jean Garvin School is an alternative school for adolescents between the ages of 12-18 with emotional and behavioral struggles. The students served have significant trauma and mental health issues, learning challenges as well as complicated family systems. Staff include licensed teachers, special educators, interventionists, licensed mental health counselors, licensed social worker, drug and alcohol counselor and administration. Interns receive weekly individual and group supervision. Interns have the opportunity to engage in individual supportive counseling, group co-facilitation, crisis intervention and attend treatment team meetings. Professional development opportunities are available through the Howard Center.

Please check which of the following activities the practicum/internship student would participate in:
☐ Classroom guidance ☐ Family/couples counseling ☐ Individual counseling - college age
☒ Group counseling ☐ Individual counseling - children ☐ Individual counseling - adults
☐ Consultation ☑ Individual counseling - adolescent ☑ Other (please specify): milieu based work

SITE SUPERVISOR INFORMATION
Check one:
☐ Licensed Mental Health Counselor ☐ Licensed School Counselor
☐ Psychologist ☑ Social Worker ☑ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor ☐ Licensed School Counselor
☐ Psychologist ☑ Social Worker ☑ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Stephanie Roberts
Graduate Degree(s) and Licenses Held: MSW. Licensed Social Worker and Licensed Drug and Alcohol Counselor.
Position Title: Clinical Supervisor
APPLICATION INFORMATION
Internship Application Deadline: Flexible
Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☐ Site Application ☐ Other:
Site Is Available for the Following Semester(s): ☒ Fall ☒ Spring ☐ Summer ☐ Academic Year

Other Relevant Application Information:
Requirement to be at internship for at least 3 days per week. Need to complete fingerprints and background check.

Where (to whom) to submit materials: Stephanie Roberts. stephanier@howardcenter.org

FORM COMPLETED BY
Name: Stephanie Roberts

For office use only:
Date received/updated by the UVM Counseling Program