Department of English

COVER SHEET FOR INDEPENDENT STUDY (ENGS 197) PROPOSALS

Name:__________________________________ Student ID #/NETID ________________

Semester & year in which independent study will occur: _________________________

BY END OF FIRST WEEK OF CLASSES:

Student and Faculty Sponsor should create and review a detailed plan (including everything specified in paragraph C of “Guidelines” below); attach a copy of the plan to this form, get the necessary signatures of approval (below) and submit both to the Department Chair. The Chair will then allow the student to register for ENGS 197.

Approval of student’s Academic Advisor:

____________________________________ (print name)
____________________________________ (signature) _____________(date)

Approval of student’s Faculty Sponsor

____________________________________ (print name)
____________________________________ (signature) _____________(date)

Agreement of student

____________________________________ (signature) _____________(date)
Independent Study Courses

An independent study is a course that is tailored to fit the interests of a specific undergraduate student, and which occurs outside the traditional classroom/laboratory setting under the direct supervision of a faculty member.

Independent study projects may not duplicate existing course offerings.

Independent study may be taken for variable credit. The amount of credit to be granted should be mutually agreed upon by the student and the faculty sponsor prior to registration. Independent study projects should match the workload expectations of conventional courses (generally one credit hour is equivalent to one hour of faculty instruction and two or more hours of out-of-class student work each week for approximately fifteen weeks). When a project is to cover more than one term, the designation XC (extended course) should be used on the final grade sheet for the first term of work.

Note: No more than three credits of Independent Study (ENGS 197) OR Internship in English (191/192) may count toward the English major.

Proposal for Independent Studies in English

By the end of the add period, the student should meet with the faculty sponsor to produce a specific plan including the following.

1. The project title.
2. A statement of justification, indicating why independent study is being selected and the reason for undertaking the project.
3. A plan for when the student and faculty member will meet and discuss progress, including any relevant deadlines for parts of the work.
4. A plan for evaluation, including the specific work to be submitted for evaluation and criteria to be used for evaluation.
5. How many credit hours should be listed.