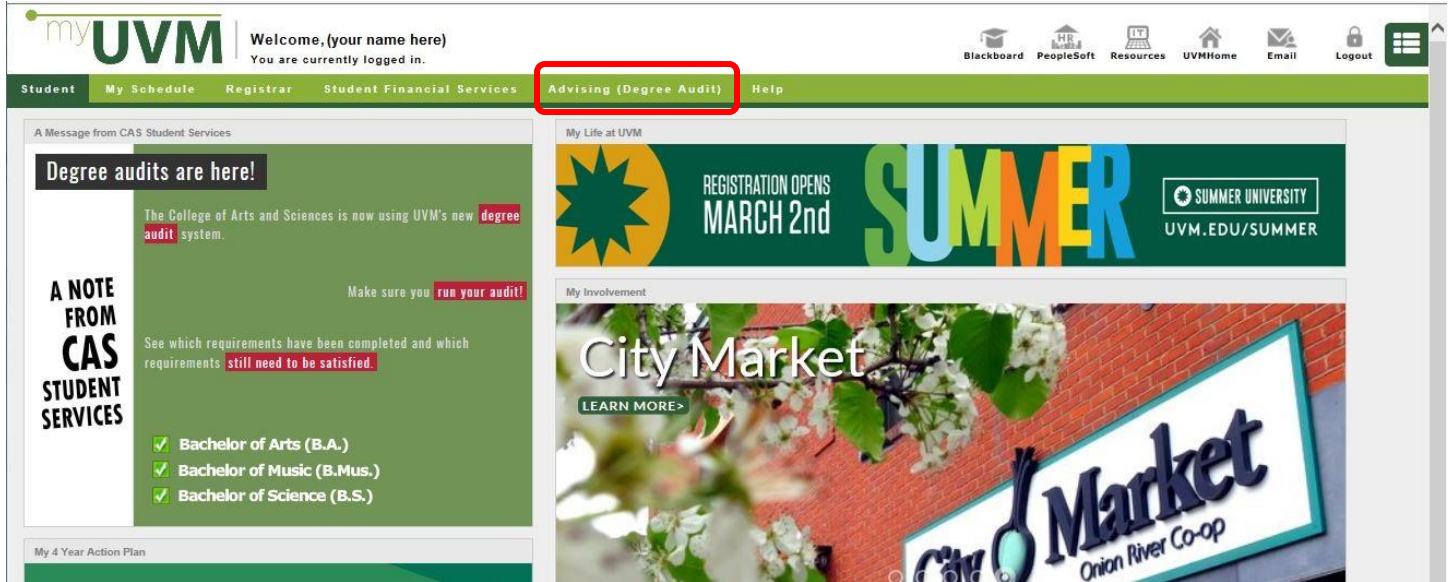
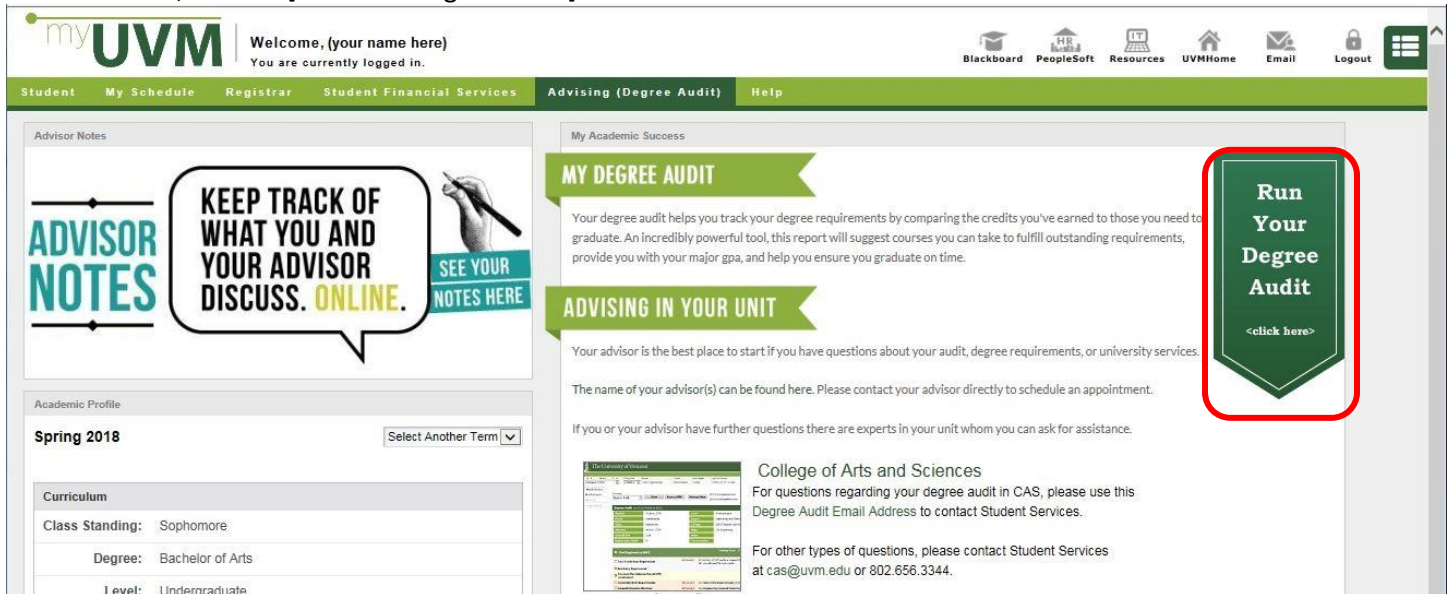


## HOW TO RUN A WHAT-IF AUDIT

1. Login to MyUVM. Click on “Advising (Degree Audit)”.



2. On this screen, click on [Run Your Degree Audit] .



## HOW TO RUN A WHAT-IF AUDIT

3. This is your Degree Audit. On the left is a side bar with several options. The boldface option is the one that's currently active. Click on "What If".

The University of Vermont

Name: Student, CAS Sample | Program: ASBA | Major: Political Science | Class: Sophomore | Last Audit: Today

Worksheets: **What If** | Look Ahead

Format: Degree Audit | View | Save as PDF | Process New | ☒ Include in-progress classes | ☒ Include preregistered classes | Class History

**Degree Audit** as of 02/21/2018 at 09:09

<b>Student</b>	Student, CAS Sample	<b>Level</b>	Undergraduate
<b>NetID</b>	csstuden	<b>Degree</b>	Arts and Sciences:BA
<b>Class</b>	Sophomore	<b>College</b>	Coll of Arts and Sciences
<b>Advisors</b>	Name, Advisor	<b>Major</b>	Political Science
<b>Overall GPA</b>	3.43	<b>Minor</b>	
<b>Registration Hold?</b>	N	<b>Concentration</b>	

Bachelor of Arts, ASBA | Catalog Year: 2017-2018 | Credits Required: 120

4. This screen lets you specify/change the Program (Degree), Catalog Year, Major, Minor, and Concentration.

The University of Vermont

Name: Student, CAS Sample | Program: ASBA | Major: Political Science | Class: Sophomore | Last Audit: Today

Worksheets: What If | Look Ahead

Format: Degree Audit | Process What-If | Save as PDF | ☒ Include in-progress classes | ☒ Include preregistered classes

**What-If**

Program: Arts and Sciences:BA | Catalog Year: 2017-2018

**Choose Your Different Areas of Study**

Select an item to add it to your Chosen Area of Study

Major: Pick a Major | Minor: Pick a Minor | Concentration: Pick a Concentration

Chosen Areas of study

Remove

**Choose Your Future Classes**

Enter a course and click Add Course

Subject: | Number: | Add Course

Courses you are considering

Remove Course

NOTE: The What If screen will allow you to select a previous Catalog Year and run the audit, but you will not be able to actually register under a previous Catalog Year.

## HOW TO RUN A WHAT-IF AUDIT

- Make the changes you have in mind by selecting from the drop-downs. Your selections will display in the box at the right: "Chosen Areas of study". To get a complete Audit you must select a Program and a Major at the least.

**Choose Your Different Areas of Study**  
Select an item to add it to your Chosen Area of Study  
Major:   
Minor:   
Concentration:

Chosen Areas of study  
MAJOR : Sociology  
MINOR : Political Science

If you do not select a Minor, the What If Audit will display a message noting that the Minor is missing and must be selected, but the Audit will still work correctly.

- Just above the What-If heading bar, you can choose which format you want your What-If Audit to take. The default is "Degree Audit" but you can select "Checklist" or "Still Need Report" from the drop-down. You can also choose whether or not to include in-progress classes and/or preregistered classes. When your changes are selected, click on the [Process What-If] button next to the Format selection box.

Format:   
☒ Include in-progress classes  
☒ Include preregistered classes

**What-If**

If you selected a different Program or Major, the audit will show how your current courses do or do not fulfill the new requirements.

The University of Vermont

Name: Student, CAS Sample  
Program: ASBA  
Major: Political Science  
Class: Sophomore  
Last Audit: Today

Worksheets  
What If  
Look Ahead

Back Selected What-If Items: Look Ahead Courses Used:

**Degree Audit** as of 02/21/2018 at 09:52

Student	Student, CAS Sample	Level	Undergraduate
NetID	csstuden	Degree	Arts and Sciences:BA
Class	Sophomore	Major	Sociology
Overall GPA	3.43	Minor	Political Science
Registration Hold?	N	Concentration	

☒ Bachelor of Arts, ASBA

Catalog Year: 2017-2018 Credits Required: 120  
Credits Applied: 45

☐ Total Credit Requirement

Still Needed: 120 credits are required for this Degree. You currently have 45 (including in-progress courses); you still need 75 more credits. 30 of the last 45 credits must be taken at UVM.

☐ 96 Credits in Arts & Sciences Courses Required

Still Needed: You currently have 42 Arts & Sciences credits (including in-progress courses); you need 54 more credits.

☒ You meet the minimum Overall GPA requirement.

☐ University Requirements

Still Needed: See **University Requirements** section

☒ Arts & Sciences Non-European Cultures Requirement

☐ Distribution Requirements

Still Needed: See **ASBA Distribution Requirements** section

☐ Major Requirements

Still Needed: See **Sociology Major** section

☒ Sociology Ancillary Requirements

☐ Minor Requirements

Still Needed: See **Political Science Minor** section

☒ University Requirements

Catalog Year: 2017-2018

## HOW TO RUN A WHAT-IF AUDIT

Courses that don't fulfill the new requirements will be in the Electives area at the bottom.

Sociology Major				Catalog Year:	2017-2018	Credits Required:	31
						Credits Applied:	0
Minimum GPA unsatisfied							
<input type="checkbox"/>	Total Major Credits Requirement.	Still Needed:	A minimum of 31 credits is required for this Major. You currently have 0 (including in-progress courses); you still need 31 more credits.				
<input type="checkbox"/>	Major Residency Requirement	Still Needed:	Half of your Major credits must be taken at UVM. You currently have 0 (including in-progress courses); you still need 15.5 more credits at UVM.				
A minimum 2.0 GPA is required in this Major. Your Major GPA is currently 0.00.							
<input type="checkbox"/>	Introduction to Sociology	Still Needed:	1 Class in SOC 001				
<input type="checkbox"/>	Fund of Social Research	Still Needed:	1 Class in SOC 100*				
<input type="checkbox"/>	Developm't Sociological Theory	Still Needed:	1 Class in SOC 101*				
<input type="checkbox"/>	Nine credits at the 100-level	Still Needed:	9 Credits in SOC 1@				
<input type="checkbox"/>	3 Credits from SOC 202 to 281	Still Needed:	3 Credits in SOC 202:281				
<input type="checkbox"/>	Nine credits at the 200-level	Still Needed:	6 Credits in SOC 2@				
<input type="checkbox"/>	3 additional credits at any level	Still Needed:	3 Credits in SOC @				
Sociology Ancillary Courses				Catalog Year:	2017-2018		
<input checked="" type="checkbox"/>	Probability With Statistics	STAT 095	D2:Statistics & Social Justice	B	3	Fall 2017	
Political Science Minor				Catalog Year:	2017-2018	Credits Required:	18
						Credits Applied:	9
You have taken 0 Upper level Political Science credits at UVM (including in-progress courses), but still need 6 more at UVM.							
<input type="checkbox"/>	Total Minor Credit Hour Requirement	Still Needed:	A minimum of 18 credits is required for this Minor. You currently have 9 (including in-progress courses); you need 9 more credits.				
A minimum 2.0 GPA is required in this Minor. Your Minor GPA is currently 3.00.							
<input checked="" type="checkbox"/>	Choose 2 Core Courses	POLS 041	TAP: Intro to Political Theory	B+	3	Fall 2017	
		POLS 051	Intro International Relations	B-	3	Fall 2017	
<input type="checkbox"/>	Upper-Level Electives	Still Needed:	9 Credits in POLS 1@ or 2@				
<input checked="" type="checkbox"/>	POLS Elective at Any Level	POLS 021	American Political System	IP	(3)	Spring 2018	
Electives				Credits Applied:	3	Classes Applied:	1
ASCI 0XX	1-99 Level ASCI	TR		3	Fall 2016		
Satisfied by: ANSC2251 - Horse Science - U Connecticut							
Insufficient				Credits Applied:	0		
ENGS 001	Written Expression	TR		3	Spring 2016		
Satisfied by: ENGLA4 - English Language/Composition - Adv Placement Exam/Coll Board							
In-progress						Credits Applied:	16
						Classes Applied:	5

7. If you want to get a hard-copy of your What-If Audit, make your selections/changes (Steps 4-6), then click on [Save as PDF] instead of [Process What-If]. You can either print it or send it to a file.

Format:

Degree Audit   ☒ Include in-progress classes

☒ Include preregistered classes

What-If



## HOW TO RUN A WHAT-IF AUDIT

### USING FUTURE COURSES

8. If you want to see how a particular course will fit in with your new Program/Major, do Steps 1-4 then go to the area at the bottom of the screen.

**Choose Your Different Areas of Study**

Select an item to add it to your Chosen Area of Study

Major

Minor

Concentration

Chosen Areas of study

MAJOR : Sociology  
MINOR : Political Science

Remove

**Choose Your Future Classes**

Enter a course and click Add Course

Subject

Number

Add Course

Courses you are considering

Remove Course

9. Here you can enter one or more courses by Subject and Number. There is no drop-down: you must know the exact Subject code and Number for the course. Click [Add Course] and it will display in the box at the right.

**Choose Your Future Classes**

Enter a course and click Add Course

Subject

Number

Add Course

Courses you are considering

SOC 020

Remove Course

If you change your mind and want to remove an added course from the What If Audit, select that course in the box on the right and click [Remove Course]. If you try to select a course in the box and the system won't let you select anything, re-size the browser window a little, then you'll be able to select courses in the box.

## HOW TO RUN A WHAT-IF AUDIT

10. Select the format and click [Process What-If] at the top of the screen. The displayed audit will show how the specified courses (in blue text) do or do not fulfill requirements of your new Program/Major. Courses that don't fulfill any requirements will be in the Electives area at the bottom, also in blue text.

Sociology Major			Catalog Year:	2017-2018	Credits Required:	31
					Credits Applied:	6
Minimum GPA unsatisfied						
<input type="checkbox"/> Total Major Credits Requirement.	Still Needed:	A minimum of 31 credits is required for this Major. You currently have 6 (including in-progress courses); you still need 25 more credits.				
<input type="checkbox"/> Major Residency Requirement	Still Needed:	Half of your Major credits must be taken at UVM. You currently have 6 (including in-progress courses); you still need 9.5 more credits at UVM.				
A minimum 2.0 GPA is required in this Major. Your Major GPA is currently 0.00.						
<input checked="" type="checkbox"/> Sociology Total Hour	SOC 020 SOC 029	Aging: Change & Adaptation Sociology of the Family	PLAN PLAN	(3) (3)	Planned Term Planned Term	
<input type="checkbox"/> Introduction to Sociology	Still Needed:	1 Class in SOC 001				
<input type="checkbox"/> Fund of Social Research	Still Needed:	1 Class in SOC 100*				
<input type="checkbox"/> Developm't Sociological Theory	Still Needed:	1 Class in SOC 101*				
<input type="checkbox"/> Nine credits at the 100-level	Still Needed:	9 Credits in SOC 1@				
<input type="checkbox"/> 3 Credits from SOC 202 to 281	Still Needed:	3 Credits in SOC 202:281				
<input type="checkbox"/> Nine credits at the 200-level	Still Needed:	6 Credits in SOC 2@				
<input checked="" type="checkbox"/> 3 additional credits at any level	SOC 029	Sociology of the Family	PLAN	(3)	Planned Term	

11. You can combine Steps 4 and 9 if you want: change your Program/Major and add specific courses.
12. If you want to get a hard-copy of your Future Courses Audit, make your selections/changes (Steps 8-10), then click on [Save as PDF] instead of [Process What-If]. You can either print it or send it to a file.

Format:

☒ Include in-progress classes

☒ Include preregistered classes

What-If

## HOW TO RUN A LOOK AHEAD AUDIT

1. “Look Ahead” is just like the bottom section of the “What If.” It allows you to add courses and show them in your current audit, but does not allow you to change Program, Major, Minor, or Concentration.
2. Get into your Degree Audit, and click on “Look Ahead”:

The University of Vermont

Name: Student, CAS Sample Program: ASBA Major: Political Science Class: Sophomore Last Audit: Today

Worksheets: Worksheets What If Look Ahead

Format: Degree Audit View Save as PDF Process New Include in-progress classes Include preregistered classes Class History

**Degree Audit** as of 02/21/2018 at 09:09

Student	Student, CAS Sample	Level	Undergraduate
NetID	csstuden	Degree	Arts and Sciences:BA
Class	Sophomore	College	Coll of Arts and Sciences
Advisors	Name, Advisor	Major	Political Science
Overall GPA	3.43	Minor	
Registration Hold?	N	Concentration	

Bachelor of Arts- ASBA Catalog Year: 2017-2018 Credits Required: 120

3. Enter the course(s) you are considering. There is no drop-down: you must know the exact Subject code and Number for the each course. Click [Add Course] and it will display in the box at the right.

Worksheets: Worksheets What If Look Ahead

Format: Degree Audit Process New Include in-progress classes Include preregistered classes

**Look Ahead**

To see an audit **SHOWING COURSES FOR WHICH YOU PLAN TO REGISTER IN FUTURE TERMS**, use the form below to enter the Subject code and Number of each anticipated course. Once you have created your list of courses, click on the Process New button.

Enter a course and click Add Course

Subject: [ ] Number: [ ] Add Course

Courses you are considering

- SOC 020
- SOC 029
- THE 040

Remove Course

4. If you want to remove a course you added, click on that course in the box on the right and click [Remove Course]. If you try to select a course in the box and the system won't let you select anything, re-size the browser window a little, then you'll be able to select courses in the box.

## HOW TO RUN A LOOK AHEAD AUDIT

5. When you've added all the courses being considered, select which type of audit you want (Degree Audit, Checklist Audit, or Still Need Report) and whether or not to include in-progress or preregistered courses. When all selections have been made, click [Process New].

**Worksheets**

Worksheets

What If

Look Ahead

Format: Degree Audit

**Process New**

☒ Include in-progress classes

☒ Include preregistered classes

**Look Ahead**

To see an audit SHOWING COURSES FOR WHICH YOU PLAN TO REGISTER IN FUTURE TERMS, use the form below to enter the Subject code and Number of each anticipated course. Once you have created your list of courses, click on the Process New button.

Enter a course and click Add Course

Subject

Number

Add Course

Courses you are considering

SOC 020

SOC 029

Remove Course

6. The considered courses will be applied to the requirements of your current Program/Major, identified in blue text with "Planned Term" in the Term column.

ASBA Distribution Requirements						Catalog Year: 2017-2018
1.) BA Distribution: Fine Arts		Still Needed: 3 Credits in ARTH @ Credits >= 3 or ARTS @ Credits >= 3 or DNCE @ or FTS @ Credits >= 3 or MU @ or MUL @ or THE @ Credits >= 3				
2.) BA Distribution: Foreign Language						
Italian		ITAL 001	Elementary I	A	4	Fall 2017
		ITAL 002	Elementary II	IP	(4)	Spring 2018
3.) BA Distribution: Humanities		HST 012	US History Since 1865	A	3	Fall 2017
		POLS 041	TAP: Intro to Political Theory	B+	3	Fall 2017
4.) BA Distribution: Literature		ENGS 011	Types of Literature	TR	3	Spring 2017
		Satisfied by ENGLT5 - English Lit/Comp - Adv Placement Exam/Coll Board				
5.) BA Distribution: Mathematical Sciences		STAT 095	D2:Statistics & Social Justice	B	3	Fall 2017
		PSYS 001	Intro to Psychological Science	TR	3	Spring 2017
6.) BA Distribution: Social Science		Satisfied by PSYC4 - Psychology - Adv Placement Exam/Coll Board				
		SOC 029	Sociology of the Family	PLAN	(3)	Planned Term
Natural Science Requirement with Lab		Still Needed: Choose from 1 of the following:				
Exploring the Cosmos and Astr Lab I: Measuring the Sky		(2 Classes in ASTR 023 and 005 ) or				

Courses which do not fulfill any requirements will appear in the Electives section at the bottom, also in blue text:

Electives				Credits Applied: 9	Classes Applied: 3
ASCI 00X	1-99 Level ASCI	TR	3	Fall 2016	
Satisfied by: ANSC2251 - Horse Science - U Connecticut					
EC 011	Principles of Macroeconomics	IP	(3)	Spring 2018	
SOC 020	Aging: Change & Adaptation	PLAN	(3)	Planned Term	