UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: Harwood Union Middle- High School
Physical Address: 458 VT RTE 100, Moretown VT 05660
Website: Harwood.org
Phone Number: (802)244-5186
Fax Number: (802)882-1199

Type of School:  ☐ Elementary  ☒ Middle  ☒ Secondary  ☐ Public or ☐ Private

Type of Agency:  ☐ Community Counseling  ☐ College Counseling  ☐ Alcohol/Drug Counseling  ☐ Other:

Agency Administrator/School Principal: Lisa Atwood
Phone Number: (802) 882-1126
Email Address: latwood@wwsu.org

Contact Person: Sally McCarthy
Phone Number: 802-882-1117
Email Address: smccarthy@wwsu.org

INTERNSHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)
Individual counseling, small group counseling, curriculum planning, academic advising, career and college advising, personal, social and emotional support, support departments with events and other school related tasks. Can support an intern for either middle and/or high school.

Please check which of the following activities the practicum/internship student would participate in:

☐ Classroom guidance  ☐ Family/couples counseling  ☐ Individual counseling - college age
☑ Group counseling  ☐ Individual counseling - children  ☐ Individual counseling - adults
☐ Consultation  ☐ Individual counseling - adolescent  ☑ Other (please specify): see above

SITE SUPERVISOR INFORMATION

Check one:
☐ Licensed Mental Health Counselor
☒ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Sally McCarthy
Graduate Degree(s) and Licenses Held: Licensed Master’s Level School Counselor
Position Title: Director of School Counseling

Name of Second Site Supervisor:
Graduate Degree(s) and Licenses Held:
Position Title:
APPLICATION INFORMATION Internship

Application Deadline:

Internship Application Materials Required:  ☒ Cover Letter  ☒ Resume  ☐ Site Application
☐ Other: .

Site Is Available for the Following Semester(s):  ☒ Fall  ☒ Spring  ☐ Summer  ☐ Academic Year

Other Relevant Application Information:

Where (to whom) to submit materials: Sally McCarthy, smccarthy@wwsu.org

FORM COMPLETED BY
Name: Julie Welkowitz

For office use only:
Date received/updated by the UVM Counseling Program  1/9/2019