GRADUATE TEACHING ASSISTANT OF THE YEAR AWARD

I am pleased to invite nominations for UVM’s annual Graduate Teaching Assistant of the Year Award.

Graduate Teaching Assistants (GTAs) contribute significantly to UVM’s teaching mission and merit recognition for their dedication and the important contributions they make to the instruction of undergraduate students at UVM. The GTA of the Year Award annually recognizes the accomplishments of GTAs who have demonstrated unusual excellence and creativity in their teaching and commitment to student learning.

Two awards are given each year, one for GTAs who have served as the primary instructor in a lecture based course and one for teaching assistants who have served as laboratory instructors. While only two GTAs are chosen to receive the Graduate Teaching Assistant of the Year Award, the program nominees for the award are also recognized and honored.

Eligibility
Any graduate student with a minimum grade point average of 3.00 who has served as a Graduate Teaching Assistant for at least one full semester during the previous calendar year (Spring semester 2018 and/or Fall semester 2018) is eligible to be nominated by his or her graduate program for the GTA of the Year Award.

Nomination Procedure
Graduate programs may determine their own internal procedures for selecting their nominee. Only one nominee per program is allowed. We encourage programs to solicit information from both faculty and graduate students in choosing their nominees. In submitting nominations to the Graduate College Office, the following must be included:

- Completed Nomination Form
- Letter of nomination from the Graduate Program Director
- Letter of support from either two faculty members or one faculty member and a GTA who have direct knowledge of the nominee's teaching. It is important that the letters and evaluations not be mere testimonials, and that they address, with specific examples, the nominee's teaching creativity, dedication, and excellence.
- An evaluation of the nominee's teaching by the nominee's students. All teaching evaluations should be included, not a synopsis.
- A brief Curriculum Vitae of the nominee
- Any additional information deemed appropriate by the graduate program

A luncheon is held annually following selection of the awardees. Each nominee will receive a commemorative citation. We strongly encourage your participation in this award program.
GRADUATE TEACHING ASSISTANT OF THE YEAR
AWARD NOMINATION FORM

Nominations are due to Hannah Helme in the Graduate College Office, 330 Waterman Building or Hannah.Helme@uvm.edu no later than February 22, 2019 by 4:00 pm.

DATE ______________________________

GRADUATE PROGRAM ________________________________________________

NAME OF NOMINEE __________________________________________________

DEGREE LEVEL ___Master’s ___ Doctoral

YEAR OF STUDY: 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 5+ ___ Number of Semesters Taught: ___

AWARD CATEGORY

_______ Primary Instructor for lecture course ______ Laboratory instructor (or equivalent)

TITLES OF COURSE(S) IN WHICH STUDENT SERVED AS GTA IN THE
PREVIOUS CALENDAR YEAR (Spring and/or Fall of 2018):

SIGNATURES:

Graduate Program Director: ________________________________

Supporting Faculty: ________________________________

Supporting Faculty/GTA: ________________________________

CHECKLIST

The entire nomination includes:

• the completed cover sheet
• a letter of nomination from the Graduate Program Director
• two letters of support from faculty or one from faculty and one from another GTA
• documentation of teaching excellence from the nominee’s students – include all evaluations
• an abbreviated nominee’s C.V.
• any other information deemed appropriate by the nominating program