



THE UNIVERSITY OF VERMONT  
**GRADUATE COLLEGE**

## **GRADUATE TEACHING ASSISTANT OF THE YEAR AWARD**

Graduate Teaching Assistants (GTAs) contribute significantly to UVM's teaching mission and merit recognition for their dedication and the important contributions they make to the instruction of undergraduate students at UVM. The GTA of the Year Award annually recognizes the accomplishments of GTAs who have demonstrated unusual excellence and creativity in their teaching and commitment to student learning.

Two awards are given each year, one for GTAs who have served as the primary instructor in a lecture-based course and one for teaching assistants who have served as laboratory or field instructors. While only two GTAs are chosen to receive the GTA of the Year Award, the program nominees for the award are also recognized and honored.

### **Eligibility**

Any graduate student with a minimum grade point average of 3.00 who has served as a GTA for at least one full semester during the previous calendar year (spring semester 2021 and/or fall semester 2021) is eligible to be nominated by their graduate program for the GTA of the Year Award.

### **Nomination Procedure**

Graduate programs may determine their own internal procedures for selecting their nominee. Only one nominee per program is allowed. We encourage programs to solicit information from both faculty and graduate students in choosing their nominees. Nominations should be submitted to [gradcoll@uvm.edu](mailto:gradcoll@uvm.edu) with "GTA award nomination" in the subject) as a single PDF with all of the following documents included:

1. Completed Nomination Form
2. Letter of nomination from the Graduate Program Director
3. Letter of support from either two faculty members or one faculty member and a GTA who have direct knowledge of the nominee's teaching. It is important that the letters and evaluations not be mere testimonials, but that they address, with specific examples, the nominee's teaching creativity, dedication, and excellence.
4. An evaluation of the nominee's teaching by the nominee's students. This should include a cover sheet summarizing the teaching evaluations and copies of all teaching evaluations.
5. A brief Curriculum Vitae of the nominee
6. Any additional information deemed appropriate by the graduate program

A luncheon is held annually following selection of the awardees. Each nominee will receive a commemorative citation and an award of \$100. We strongly encourage your participation in this award program.

# GRADUATE TEACHING ASSISTANT OF THE YEAR AWARD NOMINATION FORM

Nominations should be submitted to [gradcoll@uvm.edu](mailto:gradcoll@uvm.edu) as a single PDF by March 11, 2022 at 4:30 pm.

DATE \_\_\_\_\_

GRADUATE PROGRAM \_\_\_\_\_

NAME OF NOMINEE \_\_\_\_\_

DEGREE LEVEL \_\_\_ Master's \_\_\_ Doctoral

YEAR OF STUDY: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 \_\_\_ 5 \_\_\_ 5+ \_\_\_      Number of Semesters Taught: \_\_\_

AWARD CATEGORY

\_\_\_ Primary Instructor for Lecture Course \_\_\_ Laboratory/Field Instructor (or equivalent)

TITLES OF COURSE(S) IN WHICH STUDENT SERVED AS GTA IN THE  
PREVIOUS CALENDAR YEAR (spring and/or fall of 2021):

SIGNATURES:

Graduate Program Director: \_\_\_\_\_

Supporting Faculty: \_\_\_\_\_

Supporting Faculty/GTA: \_\_\_\_\_

## CHECKLIST

The entire nomination includes:

1. Completed Nomination Form
2. Letter of nomination from the Graduate Program Director
3. Two letters of support from faculty or one from faculty and one from another GTA
4. An evaluation of the nominee's teaching by the nominee's students. This should include a cover sheet summarizing the teaching evaluations and copies of all teaching evaluations.
5. A brief CV of the nominee
6. Any additional information deemed appropriate by the graduate program