**UVM COUNSELING PROGRAM**

**Practicum/Internship Field Site Information Form**

### SITE INFORMATION
Name of Agency/School: Essex High School  
Physical Address: 2 Educational Drive, Essex Junction, VT 05402  
Website: [http://www.ccsuvt.org/ehs/](http://www.ccsuvt.org/ehs/)  
Phone Number: 879-5515  
Fax Number: 879-5588

Type of School:  
- [☐] Elementary  
- [☐] Middle  
- [☒] Secondary  
- [☐] Public or [☐] Private

Type of Agency:  
- [☐] Community Counseling  
- [☐] College Counseling  
- [☐] Alcohol/Drug Counseling  
- [☐] Other:

Agency Administrator/School Principal: Robert Reardon  
Phone Number: 879-7121  
Email Address: rreardon@ewsdo.org

Contact Person: Mark Floyd, Director Counseling Services  
Phone Number: 879-5515  
Email Address: mfloyd@ccsuvt.org

### INTERNSHIP EXPERIENCE INFORMATION

**Responsibilities of a practicum/internship student:**  
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

Please check which of the following activities the practicum/internship student would participate in:

- [☒] Classroom guidance  
- [☒] Group counseling  
- [☒] Consultation  
- [☐] Family/couples counseling  
- [☐] Individual counseling - children  
- [☐] Individual counseling - adolescent  
- [☐] Individual counseling - college age  
- [☐] Individual counseling - adults  
- [☐] Other *(please specify):*

### SITE SUPERVISOR INFORMATION

Name of Site Supervisor: Varies by academic year; there are multiple qualified supervisors  
Graduate Degree(s) and Licenses Held:  
Position Title: Director of School Counseling

Name of Second Site Supervisor:  
Graduate Degree(s) and Licenses Held:  
Position Title:

### APPLICATION INFORMATION

Internship Application Deadline:
Internship Application Materials Required: ☒ Cover Letter    ☒ Resume    ☐ Site Application
☐ Other:

Site Is Available for the Following Semester(s): ☒ Fall*    ☒ Spring*    ☐ Summer    ☐ Academic Year
*Contingent on availability of a supervising school counselor. For Spring semester, intern must stay on site through end of May.

Other Relevant Application Information:

Where (to whom) to submit materials: Mark Floyd, mfloyd@ccsuvt.org

FORM COMPLETED BY
Name: Julie Welkowitz

For office use only:
Date received/updated by the UVM Counseling Program 1/9/2019