

EXSC 4th Year Requirements

REQUIREMENT:	GUIDELINES:	DUE DATE	EXP. DATE	DOCUMENT REQUIRED:	ADDITIONAL INFORMATION:
CPR (as needed)	One of the following is required: A) American Heart Association Basic Life Support for Health Care Providers OR B) American Red Cross Professional Rescuer ONLY	Before 08/25/19	Certification must remain valid for entire clinical experience	Copy of front and back of CPR certification card with signature	Certification must remain valid for entire clinical experience.
PROOF OF HEALTH INSURANCE	Provide a copy of your current health insurance card AND Proof of Health Insurance form.	Before 07/21/19	If your insurance changes, you are responsible for providing updated information	Copy of insurance card or equivalent AND Proof of Health Insurance form	
HIPAA TRAINING	Complete your HIPAA training via the Evolve e-Learning Solutions website at: https://www.evolve.com/lms/uvm/default.aspx	Before 07/21/19	Not Applicable	No need to submit a document as long as you've completed your training online	

EXSC 4th Year Requirements

Notes from CNHS – Lisa McClintock

It is your responsibility to keep track of whether you have submitted your requirements

If you know you will be unable to meet the above deadlines for extenuating circumstances, you should schedule a meeting with Lisa McClintock at Lisa.McClintock@med.uvm.edu .



The
UNIVERSITY
of VERMONT

COLLEGE OF NURSING & HEALTH SCIENCES

Name _____
Student ID# _____
Date of Birth _____
Program/Graduation Year _____
Phone# _____
Email _____
Date _____

CNHS INSURANCE REQUIREMENTS

Proof of Health Insurance Form- Submit this form AND copy of insurance card

**The University does not pay medical costs resulting from injury during clinical/practicum rotations or other curricular activity unless this injury is due to negligence of the University. All CNHS students are required to carry their own health insurance.*

Subscriber/Member ID _____ Primary Subscriber's Name _____
Insurance Carrier _____ Subscriber's Relationship to You _____

Submit Form AND Attachments via Fax, Email, or In Person to Lisa McClintock

Fax: 802-656-6586 106 Carrigan Drive, 310 Rowell Bldg.
E-mail: Lisa.McClintock@med.uvm.edu Burlington, VT 05405

Frequently Asked Questions

General Questions

Please submit your mandatory forms to Lisa McClintock via fax, email, or in person.

Lisa McClintock
College of Nursing and Health Sciences
106 Carrigan Drive, 310 Rowell
Burlington, VT 05405

Phone: (802) 656-3014

Fax: (802) 656-6586

Lisa.McClintock@med.uvm.edu

Q: What happens if I can't submit my mandatory forms by the deadline?

A: It is imperative that you plan ahead to ensure that your mandatory forms are completed by the deadline. If you fail to submit your mandatory forms by the deadline, you will not be able to participate in your clinical experience and your instructor will be notified.

CPR Certification

Q: What CPR certifications will you accept?

A: American Heart Association Basic Life Support for Health Care Providers OR American Red Cross Professional Rescuer

Q: What if my CPR certification will expire during my clinical education experience?

A: It is your responsibility to be aware of your CPR certification expiration date. Your CPR certification is required to be valid for your entire clinical education experience. If your CPR certification will expire during your clinical, please renew it BEFORE your clinical starts and submit an updated copy of the front and back of your CPR card with signature(s).

Q: Will you accept the American Red Cross Challenge Exam for my CPR Certification course?

A: No, the American Red Cross Challenge Exam is not accepted. It serves as a refresher and not a certification course.

Q: How do I find out about upcoming CPR classes?

A: CNHS offers CPR classes at least twice per semester. You will receive email notices regarding how to sign up for upcoming CPR class dates.

HIPAA Training

Q: How often do I need to complete HIPAA?

A: Program requirements vary. Please check the mandatory information for your program.

Influenza Vaccination

Q: Am I required to get a flu shot?

A: It is strongly recommended that all CNHS students receive the influenza vaccination both to protect yourself, but also to protect the patients with whom you come into contact. Some sites may require you to get the influenza vaccination before beginning your placement.

Additional Questions

Q: How will I know when my mandatorys have been completed?

A: Is it your responsibility to keep track of the documents that you submit to ensure you have met all requirements.

Q: Who do I contact if I have additional questions?

A:

Lisa McClintock
College of Nursing and Health Sciences
106 Carrigan Drive, 310 Rowell
Burlington, VT 05405

(802) 656-3014

Lisa.McClintock@med.uvm.edu