



FACULTY SENATE

Educational & Research Technologies Committee  
Minutes  
427a Waterman  
April, 11 2018

Present: Hung Do (BSAD), Nancy Jenny (LCOM), Cathy Paris (Faculty Senate President Helen Read (CEMS), Lyman Ross (LIB), Regina Toolin (CESS)

Absent: Sarah Cleary (GSS), Lutz Kaelber (CAS), Marc Law (CAS), Tim Lee (LCOM), Jane Petrillo (CALs), Tim Tourville (CNHS), Brian Voight (RSENR)

Guests: Thomas Chittenden (SAC), Jennifer Prue (SAC)

Regina Toolin called the meeting to order at 8:35 am in Waterman 427a.

1. **Minutes.** The minutes of the March 7, 2018 were approved as written.

2. **EAB, Jenn Prue**

a. **Contracted with vendor**

b. **There are multiple committees working on different aspects of the launch**

- Technological group
- Promotion group
- All 1<sup>st</sup> years will have access to the software on their phones.
- Deans office will have access to track student progress
- Will work together well with banner.
- Training and technical assistance will be available for faculty.
- Tutorial videos will be accessible to students and faculty.
- Will the note system have editorial capability?
- Interactive 4 year plans with the student, will have links to important information.
- More capability for students to see faculty schedules and book appointments
  1. Can it pull from outlook?

Sarah Warrington was unable to present with Jennifer at the April ERTC meeting, both Jennifer and Sarah will be guests at the May meeting.

### 3. CIO Interviews

Regina, Lyman, Jane, Helen and Cathy all had an opportunity to meet some of the candidates. The representatives from the ERTC reported that there are three strong applicants. Regina reported that the work of the hiring committee is complete and they passed their comments on to administration. There is hope that a candidate will be selected soon.

### 4. ERTC 2018/2019 Chair.

Cathy Paris nominated Regina Toolin to continue on as the chair of the ERTC for 2018/2019 academic year. The Faculty Senate Office will send an email out asking for any other nominations. The nomination period will close after one week. After that time a ballot will be sent to the members of the ERTC. Results will be distributed after quorum is reached.

Hung Do has been reelected for another 3 year term from GSB. Marc Law (CAS) and Tim Lee (LCOM) terms are both up on June 30<sup>th</sup>. Elections from their colleges have not yet been reported.

### 5. Old Business.

1. **Operating Procedures**, the committee will vote on the operating procedures at the May meeting.
  - Add chair elections
  - Add annual report information
2. **Expanded Course Descriptions**, this would be a topic for Veronika Carter for an upcoming meeting.

### 6. New Business.

#### 1. Access Students and integrated testing. (SAC Representative)

The SAC has had a couple conversations with the Global Gateways administration. From these conversations Gayle Nunley and Brian Reed have agreed to form a faculty advisory committee to create more direct connections with the GGP. This will give the faculty a place to bring concerns they have and will help GGP students be more successful. Other concerns of the committee.

- Is there a way to be more sensitive on the way we label GGP students?
- How can students be better integrated in the UVM community?
- How to determine language barriers earlier
- Faculty training and support

#### 2. Online Course Evaluations update (Thomas Chittenden)

The Faculty Senate approved the Online Course Evaluations Proposal. The proposal was pushed to the Provost. Provost Rosowsky does not currently support the proposal as written. He would like a stronger commitment from more units across campus before he invests in the software. There is nothing stopping the SGA from developing their own software that would be more like a rate my professor type platform. Encouragement of more CAS departments signing on would help with the push to get this up and going.

### **3. May Meeting**

- a. 2018 / 2019 ERTC goals
- b. Vote on ERTC Operating Procedures
- c. EAB, Jennifer Prue and Sarah Warrington

The meeting adjourned at 9:59am. The next meeting of the ERTC will take place in 427a Waterman on May 9, 2017 from 8:30 am -10:00 am.