Diversity Curriculum Review Committee (DCRC)
of the Faculty Senate Curricular Affairs Committee

Minutes

Thursday, January 18, 2018, 3:00 – 4:30 pm
Waterman 327

Present: Pablo Bose (CAS), Holly Busier (HCOL), Starr Cobb (SGA), Evan Eyler (LCOM), Sue Kasser (CNHS, CAC), Jonathan Sands (CEMS), Scott Schaffer (LIB), Tao Sun (CALS), Yolanda Flores (CAS), Joanne Pencak (GSB), Thomas Macias (CAS)

Absent: Jarlath O’Neil Dunne (RSENR), Shana Haines (CESS).

Guests: Wanda Heading-Grant, Emily Grace, Z McCarron, Hedy Eagan

Chair Bose called the meeting to order at 3:00pm in 327 Waterman.

I. Approval of minutes from the December 14, 2017 meeting. Evan Eyler moved to approve the minutes pending minor corrections. The motion was seconded and carried.

II. Updates.
   a. Diversity Assessment Committee. A meeting is still pending. Pablo will be communicating with the committee members.
   b. General Education Coordinating Committee. Pablo stated that there is a new proposal to make the GECC a standing subcommittee of the Curricular Affairs Committee (CAC) of the Faculty Senate. If this moves forward, the proposal will go to the CAC and then to the Faculty Senate for vote.

III. Information: Transfer Credit Approvals
   a. None
   b. Feedback requested regarding inquiry received from graduate student (graduated in 2000). The student is returning to do a BS in Computer Science, and hopes his MA thesis on Borderlands could be counted as his D1 requirement. The DCRC members suggested that the student complete the written request for alternative experience, with
justification regarding the academic rigor and how the diversity competencies have been fulfilled. Pablo will continue the communication with the student.

IV. New designation submissions
a. None at this time. The DCRC should anticipate several from the HCOL prior to the February 15th deadline to be included in the catalogue.

V. Review of Diversity of Courses.
   a. Update on communication with department chairs, program directors, administrators and deans re: D1 and D2 courses. Pablo worked with Tiera to identify 51 units/programs/departments that offer D1 or D2 designated courses. Pablo then communicated with all 51 directors/chairs/administrators and asked them to review the list of D1/D2 designated courses in their unit and identify those courses that are active/not active/not active, but want to keep. Response was good, and the new list will help the DCRC to triage the review process, including courses that can be eliminated, and the order that courses should be reviewed (high enrollment courses before low enrollment, etc). Courses taught by multiple instructors will present a challenge. Other issues include leftover titles, for example, ALANA courses are now CRES. The review process will include an entry in Courseleaf. Instructors will need to enter courses that are not currently in Courseleaf, just as a new course requesting D1/D2 designation. Courses already in Courseleaf will need to be updated by the instructor, including the current syllabus. If they want the designation they have to use Courseleaf. Big Qs: 1) course with one instructor are straight forward, but how will courses with multiple instructors be handled? 2) special topics courses – the Registrar would like to disallow special topics courses from being used to fulfil Gen Ed requirements. Next steps: Pablo will complete the updated list of courses, work with Alex Yin for enrollment information, and then present the new list to the DCRC to work to set a review schedule.
   b. Further discussion re: special topics courses. It is important that courses designated as D1/D2 are reviewed with the syllabus. If multiple sections are taught by different instructors, each section needs to be reviewed separately with the syllabus. Although the Registrar would like to disallow special topics courses from fulfilling General Education requirements, there is the option for “Topics-in” courses with multiple sections, each reviewed by their separate syllabi. Pablo also suggested instituting a very clear expiration date on the designations to ensure understanding that the course will be periodically reviewed. Pablo stated that once the DCRC sets the review schedule, it will be taken to the Faculty Senate. Sue Kasser suggested partnering with the diversity committees in each unit. Action step: Sue Kasser will attempt to identify contacts for diversity committees in each unit that has one. DCRC members will send Sue the contact information for their unit’s diversity committees.

VI. Other Business. Wanda invited everyone to attend the upcoming MLK event.

The meeting adjourned at 4:27 p.m. Tom Macias moved to adjourn.

The next meeting of the DCRC is scheduled for February 15, 2018 from 3:00-4:30 in 327 Waterman.
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