# UVM Counseling Program

## Practicum/Internship Field Site Information Form

### Site Information

Name of Agency/School: Crossett Brook Middle School  
Physical Address: 5672 VT Route 100 Duxbury, VT 05676  
Website: [https://cbms.wwsu.org/](https://cbms.wwsu.org/)  
Phone Number: 802-244-6100  
Fax Number: 802-244-6899

| Type of School: |  
| --- | --- | 
| ☐ Elementary | ☑ Middle |  
| ☐ Secondary |  
| ☐ Public or ☐ Private |  

| Type of Agency: |  
| --- | --- | 
| ☑ Community Counseling | ☑ College Counseling |  
| ☐ Alcohol/Drug Counseling | ☐ Other: |  

Agency Administrator/School Principal: Tom Drake/Stephanie Hudak  
Phone Number: 802-244-6100  
Email Address: tdrake@huusd.org/shudak@huusd.org

Contact Person: Jennifer Hempey  
Phone Number: 802-244-6100  
Email Address: jhempey@huusd.org

### Internship Experience Information

Responsibilities of a practicum/internship student:  
*(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)*

Practicum students would primarily observe the school counselor in all aspects of their day including individual and group counseling sessions and various team and staff meetings. Internship students would be expected to create an individual caseload, run some social skill or themed counseling groups, implement whole class curriculum for targeted issues, attend team and staff meetings on days where they are in attendance. Further, they would participate in Targeted Support Team and Educational Support Team meetings, communicate with parents as necessary, and support school wide and school counseling specific initiatives not limited to but including management of student records, transition plans, and IEP/504 team meetings.

Please check which of the following activities the practicum/internship student would participate in:  

- ✔ Classroom guidance  
- ✔ Group counseling  
- ✔ Consultation  
- ☐ Family/couples counseling  
- ☐ Individual counseling - children  
- ☐ Individual counseling - college age  
- ☐ Individual counseling - adults  
- ✔ Individual counseling - adolescent  
- ✔ Other: School Counseling - Brief/Solution Focused

### Site Supervisor Information

- ☑ Licensed School Counselor  
- ☐ Licensed Mental Health Counselor  
- ☐ Psychologist  
- ☐ Social Worker  
- ☐ Certified Drug and Alcohol Counselor  
- ☐ Psychiatrist

If there is a second supervisor, check one:  

- ☐ Licensed Mental Health Counselor  
- ☐ Licensed School Counselor  
- ☐ Psychologist  
- ☐ Social Worker  
- ☐ Certified Drug and Alcohol Counselor  
- ☐ Psychiatrist

Name of Site Supervisor: Jennifer Hempey  
Graduate Degree(s) and Licenses Held: Masters in Counseling (UVM '04) School Track K-12 Certification; VT State Teachers License, Level II - School Counseling Endorsement K-12  
Position Title: School Counselor
APPLICATION INFORMATION
Internship Application Deadline: April 1 for the following school year
Internship Application Materials Required: ✔ Cover Letter ✔ Resume ☐ Site Application ☐ Other:
Site Is Available for the Following Semester(s): ✔ Fall ☐ Spring ☐ Summer ☐ Academic Year

Other Relevant Application Information:
Students applying for practicum or internship placement should plan on participating in an informal interview with the site supervisor.

Where (to whom) to submit materials: Jennifer Hempey, Crossett Brook Middle School, 5672 VT Route 100, Duxbury, VT 05676

FORM COMPLETED BY
Name: Jennifer Hempey

For office use only:
Date received/updated by the UVM Counseling Program 2-6-19