UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: Chamberlin School (in the South Burlington School District)
Physical Address: 262 White Street, South Burlington, VT 05403
Website: http://chamberlin.sbschools.net/
Phone Number: 802-652-7400
Fax Number: 802-658-9048
Type of School: ☒ Elementary
Type of Agency:
☐ Community Counseling
☐ College Counseling
☐ Alcohol/Drug Counseling
☐ Other:

Agency Administrator/School Principal: Holly Rouelle
Phone Number: 652-7401
Email Address: hrouelle@sbschools.net

Contact Person: Dean Melen
Phone Number: 652-7405
Email Address: dmelen@sbschools.net

INTERNISHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

(1) Responsibilities would include small group time, classroom guidance activities, support within classroom, attending meetings, collaboration with teachers, and individual work.

(2) Chamberlin is a K-5 School with wonderful students from a diverse social/economic background.

Please check which of the following activities the practicum/internship student would participate in:
☒ Classroom guidance
☒ Group counseling
☒ Consultation
☐ Family/couples counseling
☒ Individual counseling - children
☐ Individual counseling - college age
☐ Individual counseling - adults
☐ Individual counseling - adolescent
☐ Other (please specify):

SITE SUPERVISOR INFORMATION
Check one:
☐ Licensed Mental Health Counselor
☒ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Dean Melen
Graduate Degree(s) and Licenses Held: Master’s Level Licensed School Counselor
Position Title: School Counselor
Name of Second Site Supervisor: 
Graduate Degree(s) and Licenses Held: 
Position Title: 

APPLICATION INFORMATION Internship Application Deadline:
Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☐ Site Application ☐ Other:
Site Is Available for the Following Semester(s): ☒ Fall ☒ Spring ☐ Summer ☐ Academic Year

Other Relevant Application Information:

Where (to whom) to submit materials: Dean Melen, dmelen@sbschools.net

FORM COMPLETED BY
Name: Julie Welkowitz

For office use only: 
Date received/updated by the UVM Counseling Program 1/10/2019