**CMB STUDENT LABORATORY ROTATION AGREEMENT**

|  |
| --- |
| **ROTATION INFORMATION** |
| **Student Name:** | **Rotation Advisor:** |
| **Rotation Start Date:** | **Rotation End Date:** |
| **DESCRIPTION OF ROTATION PROJECT (<150 Words)** |
|  |
| **LEARNING OBJECTIVES FOR ROTATION (< 150 Words)** |
|  |
| **OTHER FACULTY EXPECTATIONS OF THE STUDENT DURING ROTATION (<150 Words)** |
|  |

Rotations are designed to give students hands-on laboratory experience in order to provide training in experimental design and to assist them in choosing a lab for their dissertation research. After the rotation is completed, the student shall write a 1-2 page report that will be read and approved by the rotation advisor. The rotation advisor will write a rotation evaluation for the student based on the student's overall performance in the laboratory as well as the written report summarizing the student's project. Both the report and the evaluation are to be submitted to the CMB office prior to the start of the student's next rotation. Based on the performance of the student during rotations, a formal grade for research credits is awarded by the CMB Director at the end of each semester. The CMB Director will assess the rotation report and rotation evaluation and assign a grade of S=SATISFACTORY or U=UNSATISFACTORY. When UNSATISFACTORY, the Director will provide feedback to the student, the advisor and the student progress committee. A rotation report deemed unsatisfactory may result in the student being asked to revise the report or being placed on academic probation.

During the initial discussions between the rotation advisor and the prospective student, the advisor should make clear about whether he/she is actively seeking a student to join his/her lab during that particular year. The advisor should also share with the student the criteria that will be used to decide which student(s) are asked to join the lab, and how important a successful rotation is among those criteria. At the conclusion of the rotation experience, it is expected that advisors will provide feedback to students about the success/areas for improvement. In addition, advisors are requested to provide editorial support for their rotating students during the preparation of the Rotation Report.

|  |
| --- |
| **SIGNATURES** |
| **Student Signature:** | **Advisor Signature:** |
| To be completed no later than 2 weeks after the start of the rotation. Please return the completed form to the CMB Office (cmb@uvm.edu) or Given Courtyard, Level 3 South.  |