# Welcome to CESS!

The College of Education & Social Services at UVM

2019



# **CESS Leadership Team:**

#### **CESS Dean's Office:**

Dean, Scott Thomas: <a href="https://www.uvm.edu/cess/about\_us">https://www.uvm.edu/cess/about\_us</a>

Associate Deans: Katharine Shepherd, Penny Bishop & Kieran Killeen

Assistant Dean for Academic & Student Affairs, Lynn White Cloud

Assistant Dean for Finance & Business Operations, Pam Blum

Updated: 2/5/19

### **Associate Dean's Roles:**

- Dr. Katharine Shepherd, Associate Dean for Academic Affairs and Research:
  - Develops academic programs, including the advancement of new programs and curriculum initiatives;
  - Promotes scholarship and research;
  - Oversees accreditation, including CAEP, CACREP, and CSWE; Promotes communications concerning public outreach and scholarship;
  - Serves as liaison to the Graduate College, Continuing and Distance Education, and the Honors College;
  - Oversees Governor's Institute of Vermont on Asian Cultures.

### **Associate Dean's Roles:**

- Dr. Penny Bishop, Associate Dean for Innovation and Technology:
  - International partnerships & programs;
  - communication strategies & resources;
  - recruitment & marketing initiatives;
  - sustainability planning.

### **Associate Dean's Roles:**

- Dr. Kieran Killeen, Associate Dean for Graduate and Non-Degree Programming:
  - Collaborates with Chairs, Graduate Program Coordinators and Roman Vogel to identify areas that may benefit from: more/different support for coordination;
  - program development; enrollment management; and marketing and communication.
  - Responsible for fellowship allocation.
  - Liaison to the Graduate College and Continuing & Distance Education.

# CESS is located all across campus & beyond: <a href="http://www.uvm.edu/map/">http://www.uvm.edu/map/</a>

The CESS Dean's Office is located in 309 Waterman.

Appointments with the Dean and Associate Dean may be made with:

Kelly Circe, Assistant to Dean Scott Thomas

Michele Guyette, Assistant to Associate Deans, Shepherd, Bishop & Killeen

### **CESS Offices:**

**CESS Student Services** is located in 528 Waterman Bldg.

MJ Jaird, Gillian Homsted & Haley Grigel complete Lynn White Cloud's team.

Business Service Center Team (BSC) is located in 426A Waterman Bldg:

Pam Blum, Assistant Dean for Business Operations

Kunie Renaud-Budget Analyst, Grants & DOE Business Manager

Jean Evans – Human Resources and DLDS Business Manager

Kate Ball Clem- Social Work Business Manager

Rachel Cronin-CDCI Business Manager

# **CESS** is comprised of three academic departments:

The Department of Education (DOE)-Interim Chair, Michael Giangreco (Dr. Kimberly Vannest is incoming DOE Chair effective 7/1/19)

https://www.uvm.edu/cess/doe

The Department of Leadership & Developmental Sciences (DLDS)-Chair, Jane Okech

https://www.uvm.edu/cess/dlds

The Department of Social Work (SW)-Chair, Jan Fook

https://www.uvm.edu/cess/socialwork

## **Academic Units in CESS**

Social Work (SW)

Chair Jan Fook

CESS Dean's Office **Dean Scott Thomas** CESS Student Services, **Assistant Dean** Lynn White Cloud Leadership & **Education (DOE)** Developmental Interim Chair Sciences (DLDS) Michael Giangreco Chair Jane Okech

# CESS is also comprised of: Centers, Institutes & Partnerships

#### Campus Children's School (CCS)

- Interim Director Barbara Burrington supported by Cindy Robare.
- Located in C-Bldg. in the Living and Learning Center (L/L, C-166), East Campus
- http://www.uvm.edu/~ccschool/

#### Center on Disability and Community Inclusion (CDCI)

- Director Jesse Suter, supported by Lisa Hurst-Bouffard.
- Located in Mann Hall, 3rd floor, Trinity Campus
- https://www.uvm.edu/cess/cdci

Tarrant Institute-Director, John Downes: <a href="https://www.uvm.edu/cess/tiie">https://www.uvm.edu/cess/tiie</a>

Child Welfare Training Partnership (Title IV-E Grant)-Director Sarah Ward:

https://www.uvm.edu/cess/socialwork/partnerships

### **Modes of Communication in CESS**

CESS Faculty Listserv: <a href="mailto:cessfaculty@list.uvm.edu">cessfaculty@list.uvm.edu</a>

CESS Staff Listserv: <u>cessstaff@list.uvm.edu</u>

CESS Part-time Lecturer Listserv: <u>CESS\_PT\_Lecturers@list.uvm.edu</u>

CESS Graduate Assistantship Listserv: CESS Grad Appts@list.uvm.edu

Departmental Listservs & Email Groups specific to DOE, DLDS & SW

University Communications via various listservs

## **Resources in CESS**

CESS Home Page-Each department & program has a webpage

CESS News & Events-Current events in CESS

CESS Directory-Faculty & Staff Profile Systems

CESS Faculty & Staff Resources-links to forms, policies and procedures

<u>UVM Search Bar, Directory & A to Z-access to many training and informational resources</u>

# Things to Know:

Phone, Data & Long Distance Calling Code-"Vera Smart" via BSC Manager

Keys & CatCard Access-Key Request Form signed by Dean via BSC Manager

Space-FAMIS System for work-orders via Staff Support person

Parking-Transportation & Parking

Bookstore-Davis Center & Computer Depot

<u>Dining/Coffee Spots.....Waterman Café, Waterman Manor, Davis Center, Ifshin Coffee Bar</u>

#### **CESS Calendar of Events**

All College, Faculty & Staff Meeting Pattern: Typically 2x per semester

Department and Program meetings: Monthly and/or weekly

Dean/CEAD First Friday, Brown Bag Sessions: Monthly

Standing Committees: <a href="https://www.uvm.edu/sites/default/files/ByLaws2010.pdf">https://www.uvm.edu/sites/default/files/ByLaws2010.pdf</a>

Holiday Event with families (December)

Staff Retreat (June)-Half Day Staff Event

First Friday Scoop (Staff)-Monthly Staff Meetings