 **Needs Assessment Workgroup Meeting**

February 12, 2020

9:30 – 12:30 pm

Independence Ballroom

Overall intent of this meeting: Overview of produce safety needs assessments for the northeast region. What is the biggest need and the most important influencing factor and how can each be addressed?

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| **Time** | **Presenter(s)** | **Title** |
| 9:30 | *Chris Callahan* | **Welcome and Introduction to Meeting** |
| 9:35 – 10:00 | *Betsy Bihn &  Laura Pineda-Bermudez* | **Summary of Local Food Safety Collaborative Needs Assessment Survey Report** |
| 10:00 – 10:35 | *Hannah Doyle* | **NECAFS Food Safety Needs Assessment Systematic Review** |
| 10:35 – 10:45 |  | **Break** |
| 10:45 – 11:15 | *Facilitated by: Chris Callahan* & *Hannah Doyle* | **Break-out Group Session**  Discussion: examples of support that resulted in grower successfully overcoming specific need |
| 11:15 – 11:25 |  | **Reporting of Break-out Groups**  Summarize successes, highlight examples |
| 11:25 – 11:55 | *Facilitated by: Chris Callahan* & *Hannah Doyle* | **Break-out Group Session**  Discussion: examples of existing challenges |
| 11:55 – 12:05 |  | **Reporting of Break-out Groups**  Summarize challenges, highlight examples |
| 12:05 – 12:30 | *Facilitated by: Chris Callahan* & *Hannah Doyle* | **Group Discussion**  Discuss future work that remains, vote on biggest need and most important influencing factor, and articulate potential projects to address each. |