**Buyer Workgroup Meeting**

February 12, 2020

9:30 – 12:30 pm

Headhouse Tower Lounge

(9th floor, room key needed for elevator)

Overall intent of this meeting: The 2019 buyer meeting articulated the need “to put together a new and updated standard for produce safety annually.” In response, NECAFS received FSOP funding in 2019 to develop an online handbook of produce safety standards for buyers. We have a blank slate, what information and development framework are needed to ensure the handbook is addressing our region’s common challenges?

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| **Time** | **Presenter(s)** | **Title** |
| 9:30 – 9:40 | *Elizabeth Newbold* | **Welcome and Introduction to Meeting and Review of 2019 Albany Meeting** |
| 9:40 – 10:00 | *Hans Estrin* | **Introductions and Discussion**Any thoughts/changes/additions to summary of 2019 meeting? |
| 10:00 – 10:30 | *Elizabeth Newbold* & *Hans Estrin* | **Developing a Handbook of Produce Safety Standards for Buyers** |
| 10:30 – 10:50 | *Gina Clithero* & *Kristina Sweet* | **Vermont Produce Program: Buyer Outreach Initiative**  |
| 10:50 – 11:00 | *Sedona Chavez* | **Development of State Implementation Matrix** |
| 11:00 – 11:15 |  | **Break** |
| 11:15 – 12:30 |  | **Concurrent Break-out Groups** |
| *Buyer group facilitated by: Hans Estrin* & *Wes Kline* | **Buyer Break-out**Headhouse Tower Lounge  | **Educator/Regulator Break-out**Liberty Ballroom C |
| *Educator/Regulator group facilitated by: Elizabeth Newbold* |