

<p>WARNING!</p> <p>UNATTENDED OPERATIONS TAKING PLACE</p>

INSTRUCTIONS

An **Unattended Operations Sign** must be filled out completely and attached to the laboratory door facing the hallway whenever any equipment, experiment, process or operation is left unattended and could pose a potential risk to health, safety or security of personnel or property. Users must post all applicable information, **including emergency shut-down instructions**. For more info, contact safety@uvm.edu

This information is used to inform other building occupants, Physical Plant personnel, Safety staff and other Emergency Responders in the event of an unexpected reaction, overheating, odor or emergency.

Date:	Start Time: _____ (circle) AM PM
Name:	End Time: _____ (circle) AM PM
Phone:	Will Check Again: in # _____ min's, in # _____ hrs, in # _____ day(s)
PI/Supervisor Name:	PI/Supervisor Phone:

The Unattended Operation taking place involve the following hazards:
Circle ALL that apply and list specifics as requested.

Equipment	Hazard
Muffle Furnace	Temp: _____ (circle) F or C What exactly is being heated in oven/furnace? _____
Chemical Fume Hood	Chemicals in use (circle <i>all</i> that apply) Amount: _____ Corrosive , Toxic, Reactive, Flammable
Compressed Gas	Gas Type: _____
Vacuum Pump	Type of oil: _____
Electrical	Volts/Watts: _____ (circle) AC or DC
Hot plate/Ignition Sources	Type/Temp: _____
Continuous Water Flowing	
Other:	Describe "other": _____

Provide an additional description of what is taking place:

Emergency Shut off is located: _____