

Confined Space Entry – “Steps to Successful Entry”

<p>BEFORE INITIATING A CONFINED SPACE ENTRY, REVIEW THIS PRECAUTIONS CHECKLIST</p>
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Permits are required for confined space entry where: 1) the area contains or has the potential to contain a hazardous atmosphere; 2) the area contains a material with the potential to engulf a person; 3) the space has an internal configuration that could trap someone; and 4) the space contains any other recognized serious safety or health hazard.

PLEASE CHECK THE CURRENT LIST OF CONFINED SPACES TO SEE IF YOU’RE ENTRY LOCATION HAS BEEN IDENTIFIED AND TO PRINT OUT A PERMIT

(http://www.uvm.edu/%7Euvmpdp/TCO/?Page=Confined_Space/confinedspace.html).

IF THE SPACE IS NOT IDENTIFIED, CONTACT THE TRAINING AND COMPLIANCE OFFICE PRIOR TO PREPARING FOR SPACE ENTRY (656-7233).

PRIOR TO ENTRY:

- Complete the first page of the “Permit – Required Confined Space ~ Permit” and gather necessary entry equipment and PPE.
- Call Service Operations Support (SOS) and have them page the Confined Space Rescue Team. State the entry time and location. (SOS 656-2560).
- Setup the entry site per the requirements established on the first page of the permit. Mark the area to warn nearby personnel of the activity being performed.
- Verify that other conditions such as electrical supply, have been locked out or otherwise controlled.
- Take initial air monitoring data at the entry location and note the readings on the second page of the permit.
- Plan in advance procedures for summoning rescue and emergency services (i.e. Who will you call, what will you say, where will you meet them, etc.).
- Conduct a pre-entry meeting to discuss: 1) communication between entrant and attendant; 2) Emergency response planning; 3) any other potential job site hazards.

DURING ENTRY:

- Conduct air monitoring periodically at the entry site (e.g. Utility Hole) or continuously on the entrant (e.g. Tunnel System).

AFTER THE CONFINED SPACE ENTRY IS COMPLETE:

- Call Service Operations Support (SOS) and have them page the Confined Space Rescue Team to let them know the person is out of the confined space.
- Remove equipment and close up the entry site.
- Mail or fax a copy of the permit to the Training and Compliance office (Fax # 764-6620).

EMERGENCY AND ASSISTANCE TELEPHONE NUMBERS

FIRE – POLICE – RESCUE – EMERGENCY MEDICAL SERVICE

CALL IMMEDIATELY FOR ANY EMERGENCY INCLUDING CHEMICAL SPILL, FIRE, INJURED, TRAPPED OR SICK PERSON.

* **From the University of Vermont In-House Phone System** **9-1-1**
* **From Cellular Phone Service contact UVM Police Services Directly** **(802)656-3473**

* When using cellular phone service 911 will be directed to Williston State Police.

Physical Plant Department Training and Compliance Office (Asbestos and Lead Management, Mold Remediation, Occupational Safety and Health)	(802)656-7233
Environmental Safety Facility (Chemical cleanup, disposal and storage)	(802)656-5400
Department of Risk Management (Accident Investigations, Insurance Services)	(802)656-3242
Concentra Medical Center (Medical Consultation and Evaluation)	(802)865-0042
Service Operations Support (Physical Plant Department) (Central Heat Plant- Off Hours)	(802)656-2560 (802)656-2649