

*If/when UVM has a complete (temporary) shutdown, the following resources will be helpful for labs to ensure the safety of the researchers, those still on campus (i.e. physical plant, custodial, police, etc.), and everyone upon re-opening of spaces.*

Be sure to update the lab registry and online inventory, and include (non-UVM) phone numbers for the lab supervisor and LSO. If anything can be left unattended safely, place appropriate signage on the outside of the lab door, e.g. Unattended Operations Form.

Complete and document a lab self-inspection. This should include an evaluation of all chemical and waste containers. Shut off all gases, and ensure all faucets are closed completely.

Here are additional resources:

- Online lab registry and inventory  
<https://riskmgmt.w3.uvm.edu/labs/>
- Unattended Operations Form  
[https://www.uvm.edu/sites/default/files/UVM-Risk-Management-and-Safety/unattended\\_operations\\_2012.pdf](https://www.uvm.edu/sites/default/files/UVM-Risk-Management-and-Safety/unattended_operations_2012.pdf)
- Checklist for safe, temporary lab shut down  
[https://www.uvm.edu/sites/default/files/UVM-Risk-Management-and-Safety/Laboratory\\_Shut-Down\\_Checklist\\_Mar25\\_2020.pdf](https://www.uvm.edu/sites/default/files/UVM-Risk-Management-and-Safety/Laboratory_Shut-Down_Checklist_Mar25_2020.pdf)
- UVM's COVID-19 Information and Updates  
<https://www.uvm.edu/emergency/covid-19-coronavirus-information-and-updates>