VERMONT

DEPARTMENT OF LABOR – ATTN: WORKERS' COMPENSATION
PO Box 488
Montpelier, VT 05601-0488
(802) 828-2286

Form 1 (Rev. 9/11)
(Approved for use as OSHA 101 and 301)

State File No. _____

EMPLOYER FIRST REPORT OF INJURY

Answer every question fully and report promptly to avoid a penalty. Employer's Federal ID Number and Employee Social Security Number MUST be provided.

EMPLOYER

1. Legal Name: University of Vermont and State Agricultural College
2. Business Name: University of Vermont and State Agricultural College
3. Mail Address: No. and Street: 284 East Ave; City: Burlington; State: VT; Zip: 05405
4. Location (if different from Mail Address): SAME
5. Telephone Number, Extension and Contact Person.: Sarah Burnett - 802-656-0738
6. Nature of Business (list principal products or service of concern): HIGHER EDUCATION
7. Do you regularly employ 10 or more employees? ☑ Yes ☐ No
8. Federal ID No.: 03-0179440

EMPLOYEE

9. Name: First Name | Middle Initial | Last Name
10. Social Security No.:
11. Date of Birth:
12. Home Address: No. and Street
13. Home Phone No.:
14. Work Phone No:
15. Age:
City | State | Zip
16. Job Title:
16a. Dept:
17. Sex: ☐ M ☐ F
18. Wages $ Per
Hours Per Day Days Per Week
19. If board, lodging, etc. were furnished in addition to wages, state estimated value: $
20. Was employee hired in VT? ☐ Yes ☐ No
21. Date of Hire

ACCIDENT

22. Date of Accident:
Accident Time: AM PM
Began Shift: AM PM
23. Location of Accident: Town or City | State
Or Building_____
24. Machine, tool, object, motor vehicle or substance directly causing injury:
25. On employer's premises? ☐ Yes ☐ No If yes, name of department:
26. Describe what employee was doing:
Was this the employee's regular occupation? ☐ Yes ☐ No
27. How did accident occur? Describe events leading up to the accident:

INJURY

28. Describe the injury and the part of the body injured.
29. Was this a first-aid only injury: ☐ Yes ☐ No
30. Any Lost Time? ☐ Yes ☐ No
If yes, date disability began
Last date paid in full:
31. Employee returned to work? ☐ Yes ☐ No
If yes, date
Medical Only Incident: Yes ☐ No ☐
32. Did injury result in death? ☐ Yes ☐ No
If yes, date of death.
33. Name and address of Physician:
34. Name and address of Hospital:
Remained Overnight ☐ Yes ☐ No

INS

35. Insurance Company Named on Workers' Compensation Policy
Name in full: Safety National Casualty Corporation(Excess Carrier)
Policy No. SP4057272
35A. Claim Administrator
Company Name CCMSI
Phone Number

Signed by: _____
Employer or Representative | Title | Date

Equal Opportunity is the Law