



Overview

The following information provides guidance about how to clean high-touch electronics. Examples may include the following:

- computers,
- computer accessories,
- tablets and touchscreen devices,
- cell phones, desk phones, and
- printers, scanners, and copiers.

All electronics, especially shared electronics in public locations, must be frequently cleaned and disinfected. Assign someone in the department for this task. When cleaning electronics, always follow the manufacturer's recommendations.

General Cleaning Tips

- Unplug all external power sources and cables.
- Never soak the cloth you are using; just ensure it is damp and lint-free.
- Avoid using paper towels and other abrasive items; screen wipes and cloths made from microfiber are better.
- Avoid spraying, submerging, or excessive wiping when cleaning electronics.
- Never use aerosol sprays, bleach, or abrasive cleaners.
- Ensure moisture does not get into any openings to avoid damage.

Approved COVID-19 Disinfectants Safe for Computers, Accessories & Electronics

Using a wipe containing 70% (isopropyl or ethyl) alcohol solution is the best method.

- Spray a 70% alcohol solution onto a microfiber cloth before wiping. *Gently* and carefully wipe the hard, nonporous surface of the item. This includes the display, touchscreen keyboard, mouse, and the exterior surface of the item. If you have concerns about the cleaning product being used, please refer to the manufacturer's recommendations and warning label.
- When using a disinfectant wipe, it is important to allow the contact time found on the label. It may be necessary to use more than one wipe to keep the surface wet for the recommended contact time.
- Never use fabric or leather cloths on electronics; these may scratch/damage items.
- Never use bleach to disinfect computers and electronics.

Resources

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

<https://support.apple.com/en-us/HT204172>

<https://support.microsoft.com/en-us/help/4023504/surface-clean-and-care-for-your-surface>