

## **Prism Center Newsletter**

The Prism Center Newsletter is designed to share announcements and resources, as well as cultivate belonging and joy for the queer and trans community here at UVM and in Vermont. Sign up to receive our, and other UVM DDEI, newsletters on this form.

The Prism Center welcomes you to submit items you'd like included in an upcoming issue. Prism Center staff will decide if and when content will be shared based on many factors, including our own volume of content. We do not send out external and/or unvetted research opportunities or professional job opportunities. Internships are fine. Please follow the submission guidelines and timelines below.

## **Required Information**

Email all below information to prism@uvm.edu.

- Desired images in .jpeg, .jpg, or .png format
- Logistics of opportunity (date(s), time, location)
- Relevant links
- Any writing about how the opportunity should be pitched to readers
- A contact person and/or email address for questions or requests for accessibility accommodations

## **Timeline**

We send our newsletter through Mailchimp twice every month of the academic year. You can expect it to hit your inbox on the Sunday following the 1<sup>st</sup> and 15<sup>th</sup>. Materials are due the Wednesday before the next edition is sent out (see schedule below). We do not send newsletters during academic breaks and administrative closures.

## Fall 2024 Schedule

Materials Received by:	Will be Shared on:
August 31, 2024	September 4, 2024
September 14, 2024	September 18, 2024
October 2, 2024	October 6, 2024
October 16, 2024	October 20, 2024
October 30, 2024	November 3, 2024
November 13, 2024	November 17, 2024
December 4, 2024	December 8, 2024