



February 8, 2022

TO: UVM Faculty

FROM: Jim O. Vigoreaux
Vice Provost for Faculty Affairs

RE: Outstanding Part-Time Faculty Teaching Award

I am pleased to announce a call for nominations to honor and recognize the teaching contributions of part-time faculty. Each year, a faculty or staff member that teaches part-time will be awarded the *Outstanding Part-Time Faculty Teaching Award*.

All part-time faculty (and staff that teach part-time) who satisfy the criteria below are eligible for consideration. Eligible faculty may be nominated by a dean, a department chair, or faculty within the academic discipline of the nominee. Nominations will be due by **March 11, 2022** and must include the following (in this order):

1. Letter of nomination from the faculty member's department chair or program director, certifying the nominee is eligible for the award
2. Letter of support from the faculty member's dean
3. Up to two internal letters of support from faculty members at UVM; one letter can be from outside the nominee's home department or school
4. Nominee's current CV
5. Optional supporting materials (e.g., one course syllabus, other evidence of innovative teaching, student or peer course evaluations; limited to two documents)

Nominations must be submitted in a single bookmarked PDF file, with the subject line "Part-Time Faculty Teaching Award Nomination" to Jennifer.Diaz@uvm.edu.

Please refer to [Article 18.17](#) of the agreement between UVM and United Academics' Part-time unit for additional information regarding this award.

Criteria:

- At least 18 credits of teaching at UVM within the previous two calendar years
- Three or more years of teaching at UVM
- Demonstrated record of excellence in teaching
- Demonstrated commitment to student learning and pedagogy innovation
- Evidence of inclusive practices in teaching and commitment to diversity
- Notable achievement(s) in teaching, scholarship, or service recognized beyond the University that bring recognition to the department, program, college or school

Cc: Suresh V. Garimella, President
Patricia A. Prelock, Provost and Senior Vice President