6.c. Secondary, **Non-Salaried** Lecturer Appt. for UVM Research Faculty Member assigned to teach

DATE

Name

Address

Dear

We are pleased to offer you the secondary appointment of Lecturer in the Department of \_\_\_\_\_\_\_\_\_\_\_\_\_ at the University of Vermont, effective \_\_\_\_\_\_\_\_\_\_ .This appointment is in addition to your primary appointment as Research\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Department of \_\_\_\_\_\_\_\_\_\_\_\_\_. Your teaching assignment is recorded on your Workload Part A form and the compensation is included in your base salary.

This secondary lecturer appointment expires when your teaching assignment ends.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_, Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Dean

Dept. of \_\_\_\_\_\_\_\_\_\_\_ College of \_\_\_\_\_\_\_\_\_\_\_\_\_

Include this additional signature block if appointment is in a different department/college/school and re-format signature block if needed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Chair

Department of \_\_\_\_\_\_\_\_\_\_\_\_\_

(Home department)