

## 1993 Resolutions

### October 16, 1993

- 1) Acceptance of Fiscal Year 1993 Annual Audit
- 2) Acceptance of OMB Circular A-133 Audit: "Audits of Institutions of Higher Learning and Other Nonprofit Organizations"
- 3) Audit Firm for Fiscal Year 1994 Audit
- 4) South Africa Investment Policy
- 5) Interim South Africa Investment Policy
- 6) Signatory Authority - Endowment Funds
- 7) Sale of Securities
- 8) Staff Actions
- 9) Approval of Degrees
- 10) E.L. Amidon Professorship of Medicine (appointing Burton E. Sobel)
- 11) Development Campaign
- 12) FY 95 State Capital Appropriation Request
- 13) Special FY 95 State Capital Appropriation Request
- 14) Deed of Easement for Electric Lines, Burrington Tract, Town of Pownal
- 15) Deed of Easement for Electric Lines, Galvin Tract, Town of Barnard
- 16) Fiscal Year 1995 State Appropriation Request - General University and Morgan Horse Farm
- 17) 1994 Summer Session Tuition
- 18) Acceptance of Gifts and Grants
- 19) Signatory Authority: Bank Transactions
  - Checks
  - Transfers Between Corporate Accounts
  - Continuing Education Account with the Howard Bank
  - Continuing Education Account with the First Vermont Bank
- 20) Joint Committee on Honorary Degrees

### August 6, 1993

- 1) Staff Actions
- 2) Appointment of Howard Professor of Natural History (appointing Ross T. Bell)
- 3) Easement to New England Telephone Company GSA Parcels 11 and 14A
- 4) Easement to Vermont Gas Systems, Inc., Town of Colchester, GSA Parcel 17A
- 5) Easement to Vermont Gas Systems, Inc., Spear Street, South Burlington, U.S.D.A. Forest Experimental Station
- 6) License Agreement for Drainage Ditch with City of South Burlington, Wheelock Tract
- 7) Wheelock Farm Property
- 8) Acceptance of Gifts and Grants
- 9) 1994 Telecommunication Bond Issue
- 10) Permission for the Treasurer to Utilize Certain Bank Electronic Systems for the Purpose of Obtaining University Bank Account Information and Executing Bank Transactions

**May 8, 1993**

- 1) Authorization to Engage Cambridge Associates, Inc., as Investment Consultant
- 2) Staff Actions
- 3) Authorization for President to Award Degrees at Commencement
- 4) Revision of Section 600 of Officers' Handbook (Officers of the Libraries)
- 5) Change in Name of Department of Physiology and Biophysics
- 6) Reorganization of Department of Civil Engineering and Mechanical Engineering and Change in Name
- 7) Five Year Anniversary of Race and Culture Course
- 8) Request to Explore Initiatives to Maximize UVM's Potential to Achieve Development Goals
- 9) Easements for Underground Utility Service (Bioresearch Complex)
- 10) License Agreement to Cable Television Provider, City of Burlington
- 11) Compressed Natural Gas Shuttle Bus Grant
- 12) Fiscal Year 1994 Budget Premises: General University
- 13) Fiscal Year 1994 Operating Budget: Morgan Horse Farm
- 14) Tuition and Overseas Program Charges for Fiscal Year 1994
- 15) Fees for Fiscal Year 1994
- 16) Room and Meal Rates, Fiscal Year 1994
- 17) Acceptance of Gifts and Grants/Contracts
- 18) Wire Transfers with the Howard Bank, N.A.

**February 6, 1993**

- 1) Audit Firm for Fiscal Year 1993 Audit
- 2) Staff Actions
- 3) Authorization for President to Award Degrees in March
- 4) Planning for Future Campaigns
- 5) Acceptance of Gifts and Grants and Contracts
- 6) Establishment of Account with the Bank of Vermont
- 7) Transfer Between Corporate Accounts
- 8) Sale of Securities
- 9) Flanders Charitable Remainder Unitrust
- 10) Retiring Trustees (Afi Ahmadi, Leon F. Babbie, John H. Bloomer, Thomas C. Spater, and Stevenson H. Waltien, Jr.)

**February 4, 1993**

- 1) Resolution Recommending the Appointment of Interim President Thomas P. Salmon, and Recommending a National Search for President be Initiated
- 2) Resolution authorizing Chair to offer Presidency to Thomas P. Salmon, and that a National Search Will be Done

**January 7, 1993**

- 1) Authorization for President to Award Honorary Degrees at Commencement

**RESOLUTIONS  
FULL BOARD**

**October 16, 1993**

**AUDIT COMMITTEE**

**Acceptance of Fiscal Year 1993 Annual Audit**

WHEREAS, the books and accounts of the University of Vermont and State Agricultural College for the fiscal year ended June 30, 1993, have been audited by KPMG Peat Marwick, Certified Public Accountants, under the supervision of the Auditor of Accounts, State of Vermont, and the report of such audit published in de tail in accordance with 16, V.S.A., Section 2281(a);

BE IT RESOLVED, that in accordance with authorization contained in the Bylaws, the Board hereby accepts such audit in lieu of the annual audit, and that the same be considered as the report of the Audit Committee.

**Acceptance of OMB Circular A-133 Audit: "Audits of Institutions of Higher Education and Other Nonprofit Institutions"**

WHEREAS, the books and accounts of Federal awards made to the University of Vermont and State Agricultural College for the fiscal years ended June 30, 1991 and 1992, have been audited on behalf of the United States Government by Coopers and Lybrand, Certified Public Accountants, accordance with generally accepted auditing standards and Government Auditing Standards issued by the Controller General of the United States, and the report of said audit is published in accordance with audit and reporting procedures outlined by the United States Office of Management and Budget's Circular A-133 Audits of Institutions of Higher Education and Other Nonprofit Institutions.

BE IT RESOLVED, that the Board of Trustees hereby accepts such audit which has been released to the Office of the Inspector General for National External Audit Resources of the United States Department of Health and Human Services.

**Audit Firm for Fiscal Year 1994 Audit**

RESOLVED, that the Board of Trustees authorizes the Interim Vice President for Administration to enter into a contract with KPMG Peat Marwick, Certified Public Accountants, to conduct the annual audit of the University and other related audits for and during the fiscal year ending June 30, 1994, under the terms and conditions of KPMG Peat Marwick's proposal dated January 20, 1993, and contingent upon receipt of a confirmation letter from KPMG Peat Marwick, consistent with the terms and conditions of said proposal. The annual audit shall be conducted in compliance with the requirements of the University Bylaws and state and federal law.

## **INVESTMENT COMMITTEE**

### **South Africa Investment Policy**

WHEREAS, events in South Africa are proceeding toward free and fair elections; and

WHEREAS, on September 24, 1993, in a speech to the United Nations, Nelson Mandela encouraged the international community to invest in South Africa; and

WHEREAS, economic progress in South Africa is essential to the establishment of a stable government;

BE IT RESOLVED, that the Board of Trustees reaffirms its commitment to encouraging the end of apartheid in South Africa and endorses as being consistent the resolution passed December 6, 1985; and

BE IT FURTHER RESOLVED, the University of Vermont's Treasurer shall instruct the University's investment managers to remove all restrictions on investments in companies doing business in South Africa; and

BE IT FURTHER RESOLVED, that The Committee on Socially Responsible Investing shall monitor events in South Africa and each May report to the Investment Committee. If events indicate that the country is moving away from the establishment of freedom and democracy, the Committee on Socially Responsible Investing shall make appropriate recommendations, including possible re-establishment of investment restrictions; and

BE IT FURTHER RESOLVED, that any prior resolutions inconsistent with this resolution are repealed.

### **Interim South Africa Investment Policy**

In light of the proposed changes in the University's investment policy restrictions, the Treasurer will suspend enforcement of divestment of current holdings of companies doing business in South Africa until after October 16, 1993.

### **Signatory Authority - Endowment Funds**

WHEREAS, the Board of Trustees has fiduciary responsibility for the University of Vermont and State Agricultural College Consolidated Endowment Funds, The University of Vermont Trust, certain Separately Invested Endowment funds, certain Charitable Trusts and the Pooled Income Fund; and

WHEREAS, from time to time documents relating to securities transfers, purchases, and sales are required in connection with the operation of these trusts;

BE IT RESOLVED, that the President, Vice President for Administration, Assistant Vice President for Financial and Personnel Services, Treasurer and Assistant Treasurer, or any officer holding the above position on an interim basis, are hereby authorized to execute any and all instruments necessary, proper, and desirable for that purpose, and further that any officer of this corporation is hereby authorized to certify this resolution to who it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned. This resolution supersedes all previous authorizations.

### **Sale of Securities**

BE IT RESOLVED, that the Board of Trustees hereby authorizes only the following officers to sell securities received as contributions to the University up to a limit of \$1,000,000.00: Rayburn V. Lavigne, Interim Vice President for Administration; Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services; and Kathleen Payne, Assistant Treasurer. The sale of securities in excess of \$1,000,000.00 in value will require the prior approval of the Chairman of the Investment Committee.

BE IT FURTHER RESOLVED, that Rayburn V. Lavigne, Interim Vice President for Administration; Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services, and Kathleen Payne, Assistant Treasurer, are authorized to execute any and all instruments necessary, proper, and desirable for that purpose; and further that any officer of this Corporation is hereby authorized to certify this resolution to who it may concern. This resolution is to take effect January 1, 1994, and supersedes all previous authorizations.

## **EDUCATIONAL POLICY COMMITTEE**

### **Staff Actions**

RESOLVED, that the Board of Trustees receives the list of staff actions and approves leaves of absence noted on page 6 of the staff action list.

### **Approval of Degrees**

RESOLVED, that the Board of Trustees approves the awarding of degrees to those students who have completed degree requirements and who have been recommended by their respective deans and approved by the Faculty Senate.

### **E. L. Amidon Professorship of Medicine**

RESOLVED, that the Board of Trustees approves the appointment of Burton E. Sobel, Professor and Chair of Medicine, as the E. L. Amidon Professor of Medicine, effective with the date of his

appointment at The University of Vermont and continuing for the term of his appointment as Chair of the Department of Medicine.

## **ALUMNI AFFAIRS, GOVERNMENT RELATIONS AND DEVELOPMENT COMMITTEE**

### **Development Campaign**

RESOLVED, that the Board of Trustees requests the officers of the University to prepare for a major development campaign most unlikely to be announced publicly no later than 1996. It is requested that in the interim the University:

- conduct the internal studies and planning necessary to establish fund raising priorities in keeping with the University's strategic plan and capabilities;
- conduct the external marketing and fund raising necessary to establish a significantly higher level of private support for the University; and
- establish a long-range funding plan for advancement activities.

## **BUILDINGS AND GROUNDS COMMITTEE**

### **FY 95 State Capital Appropriation Request**

RESOLVED, that the President by and hereby is authorized to request \$4,475,000 from the Governor and Legislature of the State of Vermont for Fiscal Year 1995 for the following capital expenditures (in priority order):

1) Pomeroy Hall and Allen House Renovations	\$3,000,000
2) Americans with Disabilities Act Upgrades (Phase II)	375,000
3) Aiken Center (School of Natural Resources) Ventilation Upgrade	350,000
4) Williams Science Building Exterior Rehabilitation	<u>750,000</u>
Total FY95 Request	\$4,475,000

### **Special FY 95 State Capital Appropriation Request**

RESOLVED, that the President be and hereby is authorized to request from the Governor and Legislature a special \$4,000,000 Fiscal Year 1995 State Capital Appropriation for the purpose of completing the Center for Excellence in Education for Arts and Sciences in the Old Mill and Lafayette buildings. This appropriation request is in addition to the regular capital request of \$4,475,000.

**Deed of Easement for Electric Lines, Burrington Tract, Town of Pownal**

WHEREAS, the University is the owner of property located in the Town of Pownal known as the Burrington Tract; and

WHEREAS, Central Vermont Public Service Corporation and New England Telephone and Telegraph Company desire to construct, inspect, operate, maintain, reconstruct and remove an electric line or lines on the property; and

WHEREAS, the University is willing to grant an easement to Central Vermont Public Service Corporation and New England Telephone to construct, inspect, operate, maintain, reconstruct and remove an electric line or lines;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easement and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

**Deed of Easement for Electric Lines, Galvin Tract, Town of Barnard**

WHEREAS, the University is the owner of property located in the Town of Barnard known as the Galvin Tract; and

WHEREAS, Central Vermont Public Service Corporation and New England Telephone and Telegraph Company desire to construct, inspect, operate, maintain, reconstruct and remove an electric line or lines on the property; and

WHEREAS, the University is willing to grant an easement to Central Vermont Public Service Corporation and New England Telephone to construct, inspect, operate, maintain, reconstruct and remove electric an electric line or lines;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easement and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it many concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

## **FINANCE AND BUDGET COMMITTEE**

### **Fiscal Year 1995 State Appropriation Request - General University and Morgan Horse Farm**

RESOLVED, that the President be and hereby is authorized to request from the Governor and the Legislature of the State of Vermont an appropriation for general operations of The University of Vermont in the amount of \$26,640,705 for Fiscal Year 1995.

BE IT FURTHER RESOLVED, that the President be and hereby is authorized to request an appropriation for general operations of the Morgan Horse Farm of \$10,941 for Fiscal Year 1995.

### **1994 Summer Session Tuition**

RESOLVED, that the Board of Trustees hereby approves a change in tuition for the Summer Session from \$190 to \$198 per credit hour for in-state students and from \$398 to \$430 per credit hour for out-of-state students, the increases to become effective with the 1994 Summer Session. These represent discounts of 21% for in-state and 33% for out-of-state students relative to University tuition for the regular academic year.

### **Acceptance of Gifts and Grants**

RESOLVED, that the Board of Trustees hereby accepts gifts in the amount of \$1,831,035 for the period July 1 through September 24, 1993, and grants/contracts in the amount of \$10,865,941 for the period July 1 through August 31, 1993.

## **FULL BOARD**

### **Signatory Authority - Checks**

BE IT RESOLVED, that the Board of Trustees hereby authorizes only the following officers to sign checks drawn on the accounts of the University of Vermont: The President, the Vice President for Administration, the Assistant Vice President for Financial and Personnel Services, the Treasurer, and the Assistant Treasurer, or any officer holding the above positions on an interim basis.

BE IT FURTHER RESOLVED, that the Accountant II and Administrative Assistant in the Treasurer's Office are authorized to sign checks drawn on the accounts of the University up to a limit of \$100,000 per item.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned. This resolution supersedes all previous authorizations.



### **Transfers Between Corporate Accounts**

BE IT RESOLVED, that the Board of Trustees hereby authorizes the Vice President for Administration, Assistant Vice President for Financial and Personnel Services, Treasurer, Assistant Treasurer, Accountant II and Administrative Assistant in the Treasurer's Office or any officer holding the above position on an interim basis, to issue telephone instructions to banks for the purpose of conducting University business by making transfers between the University's corporate accounts at banks and the University's account at other institutions.

BE IT FURTHER RESOLVED, that any officer of this Corporation is hereby authorized to certify this resolution to whom it may concern. This resolution supersedes all previous authorizations.

### **Continuing Education Account with the Howard Bank**

WHEREAS, the University of Vermont's central Vermont Continuing Education Center (the Center) in Berlin, Vermont, works within communities and with other educational providers in Washington, Orange, Caldonia, Essex and Lamoille Counties to provide local logistical support for Evening Division and Summer Session activities offered in central Vermont; and WHEREAS, it is necessary to safeguard cash collected for tuition and fees collected from courses offered in central Vermont; and to control and expedite tuition refunds for courses canceled by the Center;

BE IT RESOLVED, the following officers are authorized to sign checks drawn on the Howard Bank account: Treasurer, Assistant Treasurer, Accountant IT in the Treasurer's Office, Regional Continuing Education Coordinator, and Director of Continuing Education, or any officer holding the above positions on an interim basis.

This resolution supersedes all previous authorizations.

### **Continuing Education Account with the First Vermont Bank**

WHEREAS, The University of Vermont's Southern Continuing Education Center (the Center) in Brattleboro, Vermont, works within communities and with other educational providers in Windham, Windsor, Rutland, and Bennington counties to provide local logistical support for Evening Division and Summer Session activities offered in southern Vermont; and

WHEREAS, it is necessary to safeguard cash collected for tuition and fees collected from courses offered in southern Vermont; and to control and expedite tuition refunds for courses canceled by the Center;

BE IT RESOLVED, the following officers are authorized to sign checks drawn on the First Vermont Bank account: Treasurer, Assistant Treasurer, Accountant IT and Administrative Assistant in the Treasurer's Office, Regional Continuing Education Coordinator, and Director of Continuing Education, or any officer holding the above positions on an interim basis.

This resolution supersedes all previous authorizations.

**Joint Committee on Honorary Degrees**

RESOLVED, that the President be and hereby is authorized to offer and confer an honorary degree to those individuals recommended by the Joint Committee on Honorary Degrees.

**RESOLUTIONS  
FULL BOARD**

**August 6, 1993**

**EDUCATIONAL POLICY COMMITTEE**

**Staff Actions**

RESOLVED, that the Board of Trustees receives the list of staff actions and approves leaves of absence noted on page 6 of the staff action list.

**Appointment of Howard Professor of Natural History**

RESOLVED, that the Board of Trustees approves the appointment of Ross T. Bell, Professor of Zoology, as the John Purple Howard Professor of Natural History for a five-year period beginning with academic year 1993-94.

**BUILDINGS AND GROUNDS COMMITTEE**

**Easement to New England Telephone Company GSA Parcels 11 and 14A**

WHEREAS, the University is owner of property known as GSA Parcels 11 and 14A in the Town of Essex; and

WHEREAS, New England Telephone Company desires to install, maintain, repair, and replace underground telephone cable to service the University's property; and

WHEREAS, the University is willing to grant an easement ten (10) feet in width five (5) feet either side of the installed conduit system for the installation, operation, and maintenance of the conduit system;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easement and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

**Easement to Vermont Gas Systems, Inc., Town of Colchester, GSA Parcel 17A**

WHEREAS, the University is owner of property located at Fort Ethan Allen in the Town of Colchester; and

WHEREAS, the University desires and is willing to have Vermont Gas Systems, Inc., supply gas to the 1969 University Married Student Housing Complex located on Ethan Allen Avenue in the Town of Colchester on GSA Parcel 17A; and

WHEREAS, the University is willing to grant a deed of easement for pipeline ten (10) feet wide to Vermont Gas Systems, Inc., for the installation, operation, and maintenance of the gas line;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easement and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

**Easement to Vermont Gas Systems, Inc. Spear Street, South Burlington, U.S.D.A. Forest Experimental Station**

WHEREAS, the University is owner of property located on the westerly side of Spear Street in the City of South Burlington which is leased to the United States of America for the Department of Agriculture Forest Experimental Station; and

WHEREAS, the United States Department of Agriculture desires and is willing to have Vermont Gas Systems, Inc., supply gas to its Forest Experimental Station buildings; and

WHEREAS, the University is willing to grant a deed of easement for pipeline ten (10) feet wide to Vermont Gas Systems, Inc., for the installation, operation, and maintenance of the gas line;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easement and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

## **License Agreement for Drainage Ditch with City of South Burlington, Wheelock Tract**

WHEREAS, the University is the owner of property in the City of South Burlington, on which is located its Wheelock Farm Tract; and

WHEREAS, the City of South Burlington desires to establish and maintain a drainage ditch along a portion of University property along the Wheelock Farm's southerly property line in order to divert surface drainage from running along the pavement of Cedar Glen Drive; and

WHEREAS, the University is willing to grant a license to the City of South Burlington for the construction and maintenance of a drainage ditch not to exceed 20 feet in width by 570 feet in length;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easement and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

### **Wheelock Farm Property**

WHEREAS, the University is the owner of property in the City of South Burlington on which is located its Wheelock Farm Tract; and

WHEREAS, the buildings on the property consist of a one-and-a-half story farmhouse, a gambrel roofed dairy barn, an equipment shed, and a stable/carriage house; and

WHEREAS, the College of Agriculture and Life Sciences no longer has a use for the farm buildings; and

WHEREAS, the dairy barn has value as a landmark and utilitarian value for storage if its roof is repaired; and

WHEREAS, the farmhouse equipment shed and stable/carriage house are in need of major repairs and the University cannot find a suitable use for these buildings at a reasonable cost, nor can it continue upkeep on unused buildings;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to repair the dairy barn and demolish the farmhouse, equipment shed and stable/carriage house and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

## **FINANCE AND BUDGET COMMITTEE**

### **Acceptance of Gifts and Grants**

RESOLVED, that the Board of Trustees hereby accepts gifts in the amount of \$1,618,075.12 for the period April 1 through June 30, 1993, and grants/contracts in the amount of \$17,018,617 for the period April 1 through June 30, 1993.

## **FULL BOARD**

### **1994 Telecommunication Bond Issue**

RESOLVED, that the Interim Assistant Vice President for Financial and Personnel Services and the Treasurer are authorized to arrange for the annual remarketing of \$3,715,000 1984 Telecommunication Bonds at a variable interest rate for the one-year period October 31, 1993, through October 31, 1994.

### **Permission for the Treasurer to utilize certain bank electronic systems for the purpose of obtaining University bank account information and executing bank transactions**

RESOLVED, for purposes of utilizing certain electronic account information, transaction, and access services offered by The Howard Bank, (hereinafter known as the "Bank") through the Banknorth Network Banker System, The University of Vermont and State Agricultural College (hereinafter known as the "University") shall enter into a Banknorth Network Banker Services Agreement and the Attachments and Exhibits attached thereto with the Bank containing such terms and provisions as any one of the officers, employees, or agents of the University set forth below and Bank shall agree upon, the execution of such Agreement, Attachments, and Exhibits to be conclusive evidence of the executing persons's approval of all of the terms and provisions of such Agreement and the Attachments and Exhibits which are a part of the Agreement. The initial Client Agent(s) under the foregoing Agreement shall be: the Interim Assistant Vice President for Financial and Personnel Services, or the Treasurer, or the Assistant Treasurer.

The following officers, employees, or agents of the University are hereby authorized to change the designation of the University's Client Agent or to appoint additional Client Agents and, where specified, to execute on behalf of the University additional Attachments to said Agreement in order to, from time to time, select additional network Banker Modules: Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services; Charles L. Wolf, Treasurer; Kathleen Payne, Assistant Treasurer.

**RESOLUTIONS  
FULL BOARD**

**May 8, 1993**

**INVESTMENT COMMITTEE**

**Authorization to Engage Cambridge Associates, Inc. as Investment Consultant**

BE IT RESOLVED, that the Interim Assistant Vice President for Financial and Personnel Services or the Treasurer, or their successors, is authorized to enter into a contract with Cambridge Associates, Inc., for the purpose of serving as an investment consultant to the University at a fee not to exceed \$56,000 plus expenses for the period July 1, 1993, through June 30, 1994.

**EDUCATIONAL POLICY COMMITTEE**

**Staff Actions**

RESOLVED, that the Board of Trustees receives the list of staff actions and approves leaves of absence noted on pages 9 and 10 of the staff action list.

**Authorization for President to Award Degrees at Commencement**

RESOLVED, that the Board of Trustees authorizes the President to award degrees in course at the associate, bachelor's, master's, doctoral, and fifth-year certificate level to the students of The University of Vermont who, on or before May 21, 1993, are certified by the deans and recommended by the Faculty Senate for their appropriate degrees. The list of names of the students to whom these degrees are awarded shall be recorded as part of the permanent minutes of this meeting.

**Revision of Section 600 of Officers' Handbook (Officers of the Libraries)**

RESOLVED, that the Board of Trustees approves the revision of section 600 (Officers of the Libraries) of the Officers' Handbook that revises the terms of appointment and reappointment of the Library faculty, as recommended by the Faculty Senate.

**Change in Name of Department of Physiology and Biophysics**

RESOLVED, that the Board of Trustees approves the change in name of the Department of Physiology and Biophysics in the College of Medicine to the Department of Molecular Physiology and Biophysics, as recommended by the Faculty Senate.

**Reorganization of Department of Civil Engineering and Mechanical Engineering and Change in Name**

RESOLVED, that the Board of Trustees approves the division of the Department of Civil Engineering and Mechanical Engineering in the College of Engineering and Mathematics into the Department of Civil and Environment Engineering and the Department of Mechanical Engineering, as recommended by the Faculty Senate.

**Five-Year Anniversary of Race and Culture Course**

RESOLVED, that the Board of Trustees gratefully acknowledges and commends the devoted efforts of those faculty, staff, and administrators who have developed and conducted the Race and Culture Course. Their efforts have been extraordinarily important and effective and in the forefront of the University's efforts to improve and enhance the understanding of cultural diversity on our campus.

**ALUMNI AFFAIRS, GOVERNMENT RELATIONS, AND DEVELOPMENT COMMITTEE**

**Request to Explore Initiatives to Maximize UVM's Potential to Achieve Development Goals**

WHEREAS, the Campaign for UVM is fast approaching the realization of its \$100,000,000 goal; and

WHEREAS, the potential for success in future development efforts has been demonstrated by growth in the number of alumni, parents, friends, corporations, and foundations capable of providing financial support to UVM; and

WHEREAS, the momentum that has been created during the current campaign must be sustained and in the future increased; and

WHEREAS, continued growth in private support depends on the effectiveness of the University's communications with its constituents and the public;

THEREFORE, BE IT RESOLVED, that the Board of Trustees asks the President, in conjunction with senior administrators, explore administrative and other appropriate initiatives to enhance the ability of UVM to maximize its potential to achieve developmental goals; and

FURTHER RESOLVED, that the Board requests that the President advise the Board of his intentions at the October 1993 meeting.



## **BUILDINGS AND GROUNDS COMMITTEE**

### **Easements for Underground Utility Service (Bioresearch Complex)**

WHEREAS, the University is the owner of property on the westerly side of Spear Street in the Cities of Burlington and South Burlington on which is located its Bioresearch Complex; and

WHEREAS, the University desires and is willing to grant easements to (a) Green Mountain Power Corporation, for electric service; (b) New England Telephone, for telephone service, both such utilities to serve the Environmental Safety Facility, and (c) Vermont Gas Systems, Inc., for gas service to the Environmental Safety Facility and other buildings at the Bioresearch Complex;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant the easements and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

### **License Agreement to Cable Television Provider, City of Burlington**

WHEREAS, the University is the owner of property located on its main campus in the City of Burlington; and

WHEREAS, in 1989 the University passed a resolution allowing the issuing of a license agreement to Adelphia Cable to wire residence halls by use of one of the existing coaxial backbone network cables to provide cable television service in its residence halls; and  
WHEREAS, due to conflicts caused by combining television signals and data transmission on the same coaxial backbone network cable, the license agreement was not executed; and

WHEREAS, the installation of a fiber optic network for data transmission has eliminated those conflicts, and the University now wishes to expand the 1989 authorization and provide cable signals to all University buildings that are currently served by the PBX conduit system;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the President or Interim Vice President for Administration, or their successors, to grant a license to a provider or providers of cable television service and to execute any and all instruments necessary to accomplish that purpose and, further, that any officer of this corporation is hereby authorized to certify this resolution to whom it may concern.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency as required showing the names and signatures of those persons appointed to any of the positions heretofore mentioned.

## **Compressed Natural Gas Shuttle Bus Grant**

Resolution authorizing the filing of an application with the Vermont Agency of Transportation, as a subrecipient for a grant with the United States Department of Transportation under the Urban Mass Transportation Act of 1964, as amended.

WHEREAS, the United States Secretary of Transportation is authorized to make grants for a mass transportation program of projects and budgets;

WHEREAS, the Vermont Agency of Transportation intends to apply for financial assistance from the United States Department of Transportation, a portion of which will be passed through to the University;

WHEREAS, the University intends to purchase two compressed natural gas powered shuttle buses, to be paid for in part by federal funds passed through the Vermont Agency of Transportation;

WHEREAS, the contract with the Vermont Agency of Transportation for financial assistance will impose certain obligations upon the University, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the Vermont Agency of Transportation and U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, as amended, that the University give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the University that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the University of Vermont and State Agricultural College that the Board hereby authorizes the Interim Provost, the Interim Vice President for Administration, or the Director of Sponsored Programs, or their successors, to execute and file with the Vermont Agency of Transportation or the United States Department of Transportation any and all applications, assurances, and other instruments necessary to effect the University's lawful and proper participation in the above-described grant and program.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary will provide certificates of incumbency, as required, showing the names and signatures of those persons appointed to any of the above-mentioned positions;

## **FINANCE AND BUDGET COMMITTEE**

### **Fiscal Year 1994 Budget Premises: General University**

RESOLVED, that the Board of Trustees hereby approves the budget premises for Fiscal Year 1994 which lead to a General Fund operating budget for the University of \$125,567,000, as described in the attached materials, and authorizes the President to proceed with detailed budget preparation in accordance with these premises.

### **Fiscal Year 1994 Operating Budget: Morgan Horse Farm**

RESOLVED, that the Board of Trustees approves the recommended operating budget for the Morgan Horse Farm for Fiscal Year 1994 in the amount of \$317,333.

### **Tuition and Overseas Program Charges for Fiscal Year 1994**

RESOLVED, that the Board of Trustees hereby approves increases in the following tuition rates effective with the 1993-94 academic year:

- a. In-state tuition from \$5,740 to \$5,970 per year, or \$250 per credit hour;
- b. Out-of-state tuition from \$14,340 to \$14,914 per year, or \$622 per credit hour;
- c. Medical student in-state tuition from \$12,700 to \$13,200 per year; out-of-state tuition from \$23,940 to \$24,900 per year. Maine regional compact student tuition as follows: first year from \$16,390 to \$24,900; second year from \$14,890 to \$17,050; third year from \$14,150 to \$15,480; fourth year from \$14,000 to \$14,720.

BE IT FURTHER RESOLVED, that the Board of Trustees approves the following overseas program charge for Fiscal Year 1994:

Student charge for the Buckham Overseas Program at \$21,133 (includes all fees, room, board, and travel).

### **Fees for Fiscal Year 1994**

RESOLVED, that the Board of Trustees approves an increase in the following fee effective with the 1993-94 academic year: Student Health Fee from \$172 to \$176.

### **Room and Meal Plan Rates, Fiscal Year 1994**

RESOLVED, that the Board of Trustees hereby approves room and meal plan rates for Fiscal Year 1994 as follows:

Double room (per year)	\$2,868
Single room (per year)	3,298
Large single room (per year)	3,584
Triple room (per year)	2,294

Minimum meal plan only (per year) 1,508

**Acceptance of Gifts and Grants /Contracts**

RESOLVED, that the Board of Trustees hereby accepts gifts in the amount of \$1,068,624.65 for the period January 13 through March 31, 1993, and grants/ contracts in the amount of \$10,220,239 for the period January 1 through March 31, 1993.

**FULL BOARD**

**Wire Transfers with The Howard Bank, N.A.**

RESOLVED, for purposes of utilizing the wire transfer service of The Howard Bank, N.A. (hereinafter known as the "Bank"), the University of Vermont and State Agricultural College (hereinafter known as the "Company") shall enter into a Wire Transfer Agreement with the Bank containing such terms and provisions as any one of the officers, employees, or agents of the Company set forth below and Bank shall agree upon, the execution of such Agreement to be conclusive evidence of the executing person's approval of all of the terms and provisions of such Agreement and, in order to accomplish the execution of wire transfers, such officers, employees, or agents of the Company as any of the persons specified below shall from time to time designate ("Authorized Agent") shall have full power and authority to execute transfer orders from the company's accounts. The following officers, employees, or agents of the Company, acting singly, are hereby given the power and authority to execute the Wire Transfer Agreement and to designate Authorized Agents as aforesaid: Charles L. Wolf, Treasurer; Kathleen Payne, Assistant Treasurer; Sandra Bossick, Administrative Assistant to the Treasurer; and Stephanie Woods, Interim Assistant Vice President for Financial and Personnel Services.

**RESOLUTIONS PRESENTED TO THE  
BOARD OF TRUSTEES**

**February 6, 1993**

**AUDIT COMMITTEE:**

**Audit Firm for Fiscal Year 1993 Audit**

RESOLVED, that the Board of Trustees authorizes Interim the Vice President for Administration to enter into a contract with KPMG Peat Marwick, Certified Public Accountants, to conduct the annual audit of the University and other related audits for and during the fiscal year ending June 30, 1993. The annual audit shall be conducted in compliance with the requirements of the University Bylaws and State and Federal law.

**ALUMNI AFFAIRS, GOVERNMENT RELATIONS, AND DEVELOPMENT  
COMMITTEE**

**Planning for Future Campaigns**

RESOLVED, that the Board of Trustees requests the President, Provost, and Vice President for Development and Alumni Relations to develop a plan, as part of the strategic plan, for development and related activities and to submit for discussion a draft of that plan to the Trustee Alumni Affairs, Government Relations, and Development Committee at the May 1993 meeting, and to present a committee-approved plan to the full Board for action at the August 1993 meeting.

**EDUCATIONAL POLICY COMMITTEE**

**Staff Actions**

RESOLVED, that the Board of Trustees receives the list of staff actions and approves leaves of absence noted on page 11 of the staff actions list.

**Authorization for President to Award Degrees in March**

RESOLVED, that the Board of Trustees authorizes the President to award degrees in course at the associate, bachelor's, master's, doctoral, and fifth-year certificate level to the students of The University of Vermont who, on or before March 1, 1993, are certified by the deans and recommended by the Faculty Senate for their appropriate degrees. The list of names of the students to whom these degrees are awarded shall be recorded as part of the permanent minutes of this meeting.

## **FINANCE AND BUDGET COMMITTEE**

### **Acceptance of Gifts and Grants/Contracts**

RESOLVED, that the Board of Trustees hereby accepts Gifts in the amount of \$3,365,242.04 for the period September 1 through January 12, 1993 and Grants/Contracts in the amount of \$11,549,034 for the period September 16 through December 31, 1992.

## **FULL BOARD**

### **Establishment of Account with the Bank of Vermont**

BE IT RESOLVED, that Charles L. Wolf, Treasurer, is authorized to open a commercial checking account with the Bank of Vermont for the purpose of making U.S. Treasury tax deposits.

BE IT FURTHER RESOLVED, that the following officers and persons are authorized to sign checks drawn on the Bank of Vermont: Charles L. Wolf, Treasurer; Kathleen Payne, Assistant Treasurer; Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services.

### **Transfer Between Corporate Accounts**

BE IT RESOLVED, that the Board of Trustees hereby authorizes Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services; Charles L. Wolf, Treasurer; and Kathleen Payne, Assistant Treasurer, to issue telephone instructions to banks for the purpose of conducting University business by making transfers between the University's corporate accounts at banks and the University's accounts at other institutions.

BE IT FURTHER RESOLVED, that any officer of this Corporation is hereby authorized to certify this resolution to whom it may concern. This resolution is to take effect February 6, 1993.

### **Sale of Securities**

BE IT RESOLVED, that the Board of Trustees hereby authorizes only the following officers to sell securities received as contributions to the University up to a limit of \$100,000: Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services, Charles L. Wolf, Treasurer; and Kathleen Payne, Assistant Treasurer. The sale of securities in excess of \$100,000 in value will require the prior approval of the Chair of the Investment Committee.

BE IT FURTHER RESOLVED, that Stephanie A. Woods, Interim Assistant Vice President for Financial and Personnel Services, Charles L. Wolf, Treasurer; and Kathleen Payne, Assistant Treasurer, are authorized to execute any and all instruments necessary, proper, and desirable for

that purpose; and further that any officer of this Corporation is hereby authorized to certify this resolution to whom it may concern.

### **Flanders Charitable Remainder Unitrust**

WHEREAS, The University of Vermont, The Howard Bank of Burlington, Vermont, and Phyllis C. Flanders have collectively been appointed Trustee of The William D. Flanders Charitable Remainder Unitrust; and

WHEREAS, according to Article Six of the William D. Flanders Charitable Remainder Unitrust, the Trustee shall have the power to sell, exchange, lease, and make contracts concerning personal or real property;

RESOLVED, upon mutual agreement of the Trustee for The William D. Flanders Charitable Remainder Unitrust, the Interim Vice President for Administration, the Interim Assistant Vice President for Financial and Personnel Services, or the Treasurer, or their successors, is authorized to execute any or all papers in connection with the sale of any personal or real property which that Unitrust may hold as an asset.

### **Retiring Trustees**

WHEREAS, Afi Ahmadi, Leon F. Babbie, John H. Bloomer, Thomas C. Spater, and Stevenson H. Waltien, Jr., are nearing the completion of their terms as Trustees of The University of Vermont; and

WHEREAS, Afi Ahmadi has energetically contributed to the deliberations of this Board, particularly through his service on the Buildings and Grounds and Student Activities Committees, and has provided an incisive student perspective; and

WHEREAS, Leon Babbie has provided distinguished service to the Board, especially in his involvement in the Educational Policy, Student Activities, and Finance and Budget Committees, and as Vice Chair and Chair of the Buildings and Grounds Committee, and has been a voice of reason throughout our proceedings; and

WHEREAS, John Bloomer has ably served this Board in a number of important roles, including Vice Chair of the Audit and Student Activities Committees and membership on the Educational Policy, Buildings and Grounds, Investment, and Finance and Budget Committees; and

WHEREAS, Thomas Spater has offered tireless service and common-sense wisdom to this Board, particularly through chairing the Audit Committee and participating in the Buildings and Grounds, Student Activities, and Finance and Budget Committees; and

WHEREAS, Stevenson Waltien has unselfishly dedicated his time to meeting the needs of the Board and to the betterment of this University by chairing the Investment Committee and serving on the Alumni Affairs and Development, Executive, Finance and Budget, and Educational Policy

Committees, and also by shouldering the task of chairing the Presidential Search Committee and Vice Chair of the Board of Trustees;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of The University of Vermont and State Agricultural College expresses its sincere appreciation, ongoing affection, and heartfelt best wishes to Afi Ahmadi, Leon Babbie, John Bloomer, Tom Spater, and Steve Waltien.



**BOARD OF TRUSTEES**  
**THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE**  
**Thursday, February 4, 1993**

A special meeting of the Board of Trustees of the University of Vermont and State Agricultural College was held on Thursday, February 4, 1993, at 6:30p.m. in Memorial Lounge of the Waterman Building.

Members present: Edward J. Austin, Leon F. Babbie, Sean P. Campbell, Richard A. Dennis, Nancy D. Foster, Luther F. Hackett, Joan Kalkin, Wendy A. Klandl, David C. Larsen, Vi L. Luginbuhl, Elisa S. Martin, Alan D. Overton, Charles R. Ross, Thomas P. Salmon, Malcolm F. Severance, James S. Shea, Sallie T. Soule, Thomas C. Spater, Ruth S. Stokes, Stevenson H. Waltien, Edward R. Zuccaro

Members absent: Afi Ahmadi, John H. Bloomer, Howard Dean, Frank E. Walsh

The meeting was called to order by Chairperson Hackett.

Ruth Stokes, Chair of the Presidential Search Committee, presented the Committee's final report and recommendation to the Board of Trustees (Appendix A) and outlined the search process as contained in the report. The Committee adopted the following resolution for presentation to the Board:

RESOLVED, that the Presidential Search Committee recommends to the Board of Trustees that internal and external recruitment be waived for the purpose of appointing Interim President Thomas P. Salmon as President for a period of time not to go beyond June 30, 1998, and that the Committee further recommends that a national search for President be initiated, in accordance with the Bylaws, no later than June 30, 1996.

At 7:10 p.m., it was moved, seconded, and voted to go into executive session to discuss the appointment of the President. Upon resumption of the open meeting at 10:00 p.m., Mr. Waltien moved the following resolution:

RESOLVED, that the Board of Trustees, with great enthusiasm, authorizes the Chair to offer to Thomas P. Salmon appointment as President of the University, upon terms and conditions consistent with Board Bylaws and the Officers' Handbook, for a period not to exceed June 30, 1998, and that a national search be initiated in accordance with the provisions of the Officers' Handbook no later than June 30, 1996.

The motion was seconded by Ms. Stokes and, upon vote, the resolution received unanimous approval.

President Salmon expressed his gratitude at having been elected to serve as the twenty-third President of The University of Vermont.

The meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Ruth S. Stokes, Secretary

**EXECUTIVE COMMITTEE**

**January 7, 1993**

**Authorization for President to Award Honorary Degrees at Commencement**

RESOLVED, that the President be and hereby is authorized to offer and confer honorary degrees at the 1993 Commencement to those individuals recommended by the Joint Committee on Honorary Degrees.