

UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE

BOARD OF TRUSTEES

TRUSTEE ACCESS TO UNIVERSITY RESOURCES

Members of the Board of Trustees will be provided access to University resources and reimbursed for reasonable expenses incurred in the course of their trusteeship so as to enable them to discharge their responsibilities as trustees. Resources and reimbursement procedures will include the following:

UVM Identification Card

Trustees may elect to receive a UVM identification card according the same privileges as classified staff with the exception of spouse/dependent card privileges. Details regarding card procurement and associated privileges may be obtained by contacting the Trustee Coordinator.

Parking

Trustees will receive a virtual parking permit upon joining the Board allowing access to designated park lots on campus without charge. Permits are renewed annually in June and details regarding vehicle make, description, and plate number should be provided to Trustee Coordinator for recordkeeping with the University Department of Transportation and Parking.

Reimbursement for Travel Expenses

Trustees will be provided reimbursement of reasonable expenses associated with travel to and from Board and Committee meetings, including transportation, overnight accommodations, and meals (see [Trustee Expense Reimbursement Policy and Guidelines](#)). Expenses are reimbursed following submission by a trustee of a University Expense Reimbursement form accompanied by receipts. Expense Reimbursement forms will be available at meetings and may be obtained through the Trustee Coordinator. Otherwise, established University guidelines for expense reimbursement, including mileage rates, will apply.

The Trustee Coordinator manages rooming blocks for regularly scheduled Board meetings. Trustees are able to request accommodations through the meeting RSVP link sent in advance of each meeting. The university covers meals and self-serve parking fees.

The Trustee Coordinator manages a rooming block for the annual Board retreat held at an off-campus location.

University and Social Event Invitations

In advance of each Board meeting, and in connections with certain University Special Events, trustees will receive invitations through the Office of the President.

Communications and Subscriptions

Trustees will receive communications from designated University and external sources during the course of their trusteeship. Upon joining the Board, trustees will receive details outlining essential communications and be offered the opportunity to sign up for additional recommended communications of interest.