

**EXECUTIVE COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE**

The Executive Committee of the Board of Trustees of the University of Vermont and State Agricultural College held a meeting on Monday, January 6, 2020, at 1:00 p.m., in 427A Waterman Building.

MEMBERS PRESENT: Chair David Daigle*, Vice Chair Ron Lumbra*, President Suresh Garimella, Frank Cioffi, Carolyn Dwyer*, Bernard Juskiewicz*, and Don McCree*

MEMBERS ABSENT: Secretary Curt McCormack

REPRESENTATIVES PRESENT: Faculty Representative Thomas Chittenden, Foundation Representative President & CEO Shane Jacobson, Graduate Student Senate Representative Jessica Bocanegra, Staff Council Representative Stephen Lunna, and Student Government Association Representative Jillian Scannell

REPRESENTATIVES ABSENT: None

PERSONS ALSO PARTICIPATING: Provost and Senior Vice President Patricia Prelock, Vice President for Finance & Treasurer Richard Cate, Vice President for Legal Affairs & General Counsel and Chief of Staff to the President Sharon Reich Paulsen*, and Vice President for Operations and Public Safety Gary Derr

*Joined by phone.

Chair David Daigle called the meeting to order at 1:03 p.m.

Chair's Report

Chair Daigle discussed President Suresh Garimella's recent interview on Vermont This Week, a Vermont PBS production, with host Stuart Ledbetter and encouraged all to view the interview.

Approval of Minutes

Chair Daigle entertained a motion to approve the minutes from the November 18, 2019 meeting. The motion was made, seconded and it was voted to approve the minutes as presented.

President's Report

President Garimella further discussed his appearance on Vermont PBS and said the experience was a great opportunity to communicate UVM's story, which is a strong focus of his presidency. As a part of his storytelling initiative, he has written several op-eds that have appeared in Vermont media, and plans to continue to do so, including an upcoming piece that will focus on UVM's land-grant mission.

President Garimella next discussed his trip to Antarctica, as a member of the National Science Board. Additional information about the trip was reported in UVM Today and on social media.

Lastly, President Garimella provided updates on searches for the Vice President for Research, Dean of the College of Agriculture and Life Sciences, and Dean of the College of Nursing and Health Sciences. He is encouraged by the quality of applicants and expects all positions to be filled this fiscal year.

Action Items

Vice President for Finance and Treasurer Richard Cate introduced a resolution approving a contract with Consolidated Communications. UVM Telecommunications is requesting approval to enter in a continuous contract with Consolidated Communications for an Enhanced 9-1-1 service on campus with an estimated annual cost of \$6,000 beginning January 2020, with minimal escalation costs in future years. The term of this contract would be until the service is no longer needed, which requires board approval.

Chair Daigle asked if short-term termination rights are embedded in the contract, to which Vice President Cate affirmed they are included.

The following resolution was presented for approval:

Resolution approving contract with Consolidated Communications

BE IT RESOLVED, that the Vice President for Finance and Treasurer, or his successor or designee, is hereby authorized to enter into a continuous contract with Consolidated Communications for a campus-wide Enhanced 9-1-1 service until the service is obsolete, with an estimated cost of \$6,000 annually.

Vice President Cate next introduced a resolution approving a contract extension with Cammack Retirement Group. UVM contracted with Cammack Retirement Group in March 2017 to provide retirement plan investment advisory services, communications, training, negotiating recordkeeping fees and transitioning all employees and retirees through the process. This work is continuing and Human Resources has requested a two-year contract extension to complete this body of work.

This contract for professional services will exceed \$250,000 with the two-year extension, requiring board approval. Vice President Cate noted that consulting contracts have a lower threshold for Board approval, compared to other contracts.

The following resolution was presented for approval:

Resolution approving contract extension with Cammack Retirement Group

BE IT RESOLVED, that the Vice President for Finance and Treasurer, or his successor or designee, is hereby authorized to enter into a contract extension with Cammack Retirement Group for investment advisory services from March 1, 2017 through February 28, 2022, for an amount not to exceed \$365,000 in aggregate.

Vice President Cate moved on to introduce a resolution approving a contract with ProQuest, LLC. UVM Libraries has been partnering with ProQuest, LLC for a number of years to provide a range of resources to students and faculty with research information. These resources span from full newspaper volumes in electronic form (digital microfilm) to highly technical databases dealing with

psychology, psychiatry, computer coding, and business methods. The projected annual spend on these resources with ProQuest is \$355,000.

The following resolution was presented for approval:

Resolution approving contract with ProQuest, LLC

BE IT RESOLVED, that the Vice President for Finance and Treasurer, or his successor or designee, is hereby authorized to enter into a five-year contract with ProQuest, LLC for electronic data resources for the libraries beginning January 1, 2020 through December 31, 2024, for an amount not to exceed \$2,000,000.

Finally, Vice President Cate presented a resolution approving a contract renewal with Schilling Consulting, LLC. The Larner College of Medicine's (LCOM) Office of Medical Student Education utilizes Oasis software through Schilling Consulting LLC for student scheduling and evaluations as management of the advanced integration year. This software has been accessed by students and faculty for over a decade and is instrumental to UVM's accreditation efforts.

This contract renewal includes multiple modules, hosting services, and technical support at an annual cost of \$27,900, with a 2% escalation margin.

LCOM is requesting approval of a five-year renewal contract with Schilling Consulting LLC, for student scheduling and evaluation software. The combined terms of this contract is in excess of five years, requiring board approval.

The following resolution was presented for approval:

Resolution approving contract renewal with Schilling Consulting, LLC

BE IT RESOLVED, that the Vice President for Finance and Treasurer, or his successor or designee, is hereby authorized to enter into a contract renewal with Schilling Consulting, LLC for student scheduling and evaluation software beginning January 3, 2020 through January 2, 2025, for an amount not to exceed \$146,000.

A motion was made, seconded and the consent agenda was unanimously approved as presented.

Vice President for Operations and Public Safety Gary Derr presented proposed amendments to the university operating procedure (UOP) regarding honorary degrees and commencement speaker. In May 2012, the board dissolved the Honorary Degree Work Group and endorsed the administration's proposal to adopt a UOP applicable to honorary degrees and commencement speaker. Proposed amendments include revisions to the membership of the advisory committee, considerations related to nomination criteria, and the process for revocation of degrees.

A motion was made, seconded, and unanimously approved to endorse the revisions to the Honorary Degree and Commencement Speaker University Operating Procedures, as presented.

January 30-31, 2020 Board Meeting Preparations

Chair Daigle highlighted the preliminary January 30-31, 2020 Board meeting schedule and committee chairs reviewed their individual draft agendas. Chair Daigle noted that the meetings will

take place entirely on Friday, with the exception of the Audit Committee meeting on Thursday afternoon.

Chair Daigle also noted that the Committee of the Whole governance leader reports format has been revised. Governance leaders will be invited to submit written reports if they so choose at each meeting, as they have in the past, but they will provide oral reports annually rather than at each meeting. This will enable each of them to engage in a more meaningful discussion with the board.

Adjournment

There being no further business, the meeting was adjourned at 1:37 p.m.

Respectfully submitted,

David Daigle,
Chair