

NECAFS

The Northeast Center to Advance Food Safety



Preventive Controls Work Groups

Date: April 14, 2022
Time: 3:00pm - 4:00 pm EDT

Contact:
 Annie Fitzgerald
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Upcoming meetings:
 May 12, 2022
 Email communication monthly

AGENDA ITEM	OWNER	DETAILS	Actions / Due Date	Duration (mins)
Attendance	Annie			2
Agenda				
Evaluation	Nicole	<ul style="list-style-type: none"> Tool almost ready to launch/promote 	<ul style="list-style-type: none"> Evaluation tool tested at first course– didn't take too long for students Next step is to connect to instructors 	15
Awareness	Amanda & Luke	<ul style="list-style-type: none"> Presence at Summer Fancy Food Show 	<ul style="list-style-type: none"> Will have handouts and laptop to demo the website 	15
Resources	Annie & Beth	<ul style="list-style-type: none"> Website revisions sent to our developer Website rename 	<ul style="list-style-type: none"> Send out spreadsheet of website contacts for supplement/corrections Should include TAN link on contact page Map needs rework for better information organization 	15
Needs Assessment	Andrea & Annie	<ul style="list-style-type: none"> Reworking draft to focus on data, not detailed analysis 	<ul style="list-style-type: none"> Aim to have completed draft (including abstract) late next week, ideally submission late May 	10
Final notes				
ReCap & Next Meeting		<ol style="list-style-type: none"> Next Meeting Recap any tasks 		3

ABOUT

Northeast Center to Advance Food Safety (NECAFS) is one of four FDA/USDA funded regional centers tasked with coordinating training, education and outreach related to the FSMA Produce Safety Rule and the FSMA Preventive Controls for Human Foods Rule. NECAFS work focuses on coordination and facilitation of the Northeast regional network to support a national food safety training, education, extension, outreach, and technical assistance system among small and medium-sized producers and small processors.