

NECAFS



The Northeast Center to Advance Food Safety

Preventive Controls Work Groups

Date: May 12, 2022
Time: 3:00pm - 4:00 pm EST
Contact: anne.fitzgerald@uvm.edu

Upcoming meetings:
June 9, 2022
Email communication monthly

AGENDA ITEM	OWNER	DETAILS	Actions / Due Date	Duration (mins)
Attendance	Annie	Beth, Nicole, Andrea, Elizabeth, Amanda		5
Agenda				
Needs Assessment		<ul style="list-style-type: none"> Still in rewrites, working on Results section now 	<ul style="list-style-type: none"> Finalized and polished results section due early week after next Aim for discussion and recommendations 2 weeks after that 	5
Awareness		<ul style="list-style-type: none"> Fancy food show upcoming 	<ul style="list-style-type: none"> Andrea (Sun), Amanda (Mon-Wed), Annie all days, Nicole maybe Anyone else interested should inform Amanda Plan meeting week of the 23rd to discuss in detail Late June Awareness strategy meeting (include Beth) 	20
Resources		<ul style="list-style-type: none"> Site changes implemented More resources still need to be added User feedback still under review 	<ul style="list-style-type: none"> Aim for a final walkthrough of the site before June UX feedback should be available in two next weeks 	10
Evaluation		<ul style="list-style-type: none"> Trial data review 	<ul style="list-style-type: none"> Amanda also used survey tool Data needs formatting and review 	10
Final notes		<ul style="list-style-type: none"> Transition to Microsoft OneDrive 	<ul style="list-style-type: none"> Consider Teams instead 	5
ReCap & Next Meeting		<ol style="list-style-type: none"> Next Meeting Recap any tasks 		5

ABOUT

Northeast Center to Advance Food Safety (NECAFS) is one of four FDA/USDA funded regional

centers tasked with coordinating training, education and outreach related to the FSMA Produce Safety Rule and the FSMA Preventive Controls for Human Foods Rule. NECAFS work focuses on coordination and facilitation of the Northeast regional network to support a national food safety training, education, extension, outreach, and technical assistance system among small and medium-sized producers and small processors.