

# NECAFS

The Northeast Center to Advance Food Safety



## Preventive Controls Work Group Meeting

**Date:**

*May 11, 2023*

**Time:**

*3:00 pm - 4:00 pm EST*

**Contact:**

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**Upcoming meetings:**

*June 8, 2023*

*Email communication monthly*

Agenda Item	Owner	Topics	Duration
		Discussion Points	
Attendance	Annie	Andrea, Amanda, Beth, Dave, Luke, Elizabeth	10
<b>Agenda</b>			
Strategic Plan Discussion	Annie	<ul style="list-style-type: none"> <li>Annie's time commitments are shifting in the fall</li> <li>Group has evolved to be more advisory</li> <li>We've expressed an interest in expanding our reach</li> </ul>	25
		<ul style="list-style-type: none"> <li>Is the work of the three sub-groups done?</li> <li>Resources has outlined opportunities for needs and future projects</li> <li>Needs to keep growing to meet the needs of the user</li> <li>Awareness has good momentum and needs to keep its current work</li> <li>Additional projects should bolster the work (SMP grant)</li> <li>Evaluation is a low lift: how do know if it has the intended value or if we can expand its reach/impact? What about evaluating implementation in facilities?</li> <li>Should we dig into data on non-conformance to understand if the current program/training is working?</li> <li>What pillars should be considered for the future? Is there an opportunity to utilize emerging technology (eg. ChatGPT) to build food safety plans/tools?</li> <li>Possible 4<sup>th</sup> pillar/subset of Resources: Tools &amp; Technology, extension lags in it</li> </ul>	
Awareness, Resources, Evaluation	All	<ul style="list-style-type: none"> <li>Analytics update: users, events, average engagement</li> <li>Eval views on the Clearinghouse</li> <li>Specialty Food Association recap</li> </ul>	10
		<ul style="list-style-type: none"> <li>Attendance low, program good</li> <li>Get feedback and copy from Gretchen, also info about followup, reach out to MEP for future presentations</li> <li>Email a copy of slides to Beth</li> </ul>	
Needs	Annie	<ul style="list-style-type: none"> <li>Update and next steps: two weeks for review and feedback, do we want a meeting or email exchange?</li> </ul>	10

Assessment		<ul style="list-style-type: none"> <li>• Three weeks would be better</li> <li>• Email revisions would be best</li> </ul>	
ReCap & Next Meeting		<ul style="list-style-type: none"> <li>• Next Meeting</li> <li>• Recap any tasks</li> </ul>	5

**ABOUT**

Northeast Center to Advance Food Safety (NECAFS) is one of four FDA/USDA funded regional centers tasked with coordinating training, education and outreach related to the FSMA Produce Safety Rule and the FSMA Preventive Controls for Human Foods Rule. NECAFS work focuses on coordination and facilitation of the Northeast regional network to support a national food safety training, education, extension, outreach, and technical assistance system among small and medium-sized producers and small processors.