

NECAFS

The Northeast Center to Advance Food Safety



Preventive Controls Work Group Meeting

Date: April 13, 2023
Time: 3:00 pm - 4:00 pm EST
Contact: anne.fitzgerald@uvm.edu

Upcoming meetings:
 May 11, 2023
 Email communication monthly

Agenda Item	Owner	Topics	Duration
		Discussion Points	
Attendance	Annie	Beth, Nicole, Amanda, Elizabeth, Andrea, Dave	5
Agenda			
Awareness	Luke & Amanda	<ul style="list-style-type: none"> AFDO presentation recap Upcoming Fancy Food Webinar—what to discuss and cover? Louise contract update We are listed on the AFDO website IAFP webinar coming up 	15
		<ul style="list-style-type: none"> Amanda may be available for NEFDOA meeting Annie will schedule a FFW planning meeting. Topics to cover: the difference between an audit and an inspection, the basics of what an audit is, what the types of audits are and what type to choose, what to expect, buyers may require certain types, you need a complete, compliant (HACCP and PC) food safety plan to pass the audit (to discuss in the second half), public health and safety requires safe food and a plan to back it regardless of audit, the resources we have to support plan development Want someone to monitor the chat and periodically add links in Need to put the IAFP webinar in the May NECAFS newsletter—add tags from the original roundtable PDG sponsors 	
Evaluation	Nicole	<ul style="list-style-type: none"> 19 views on the Clearinghouse Recruitment letter update? 	10
		<ul style="list-style-type: none"> Amanda's class used it and Nicole will be (April 28, in person) 	
Resources	Beth & Annie	<ul style="list-style-type: none"> Analytics update: 144 users, 1.1 events, 30s average engagement Article underway Discussing adding support tool to PFST 	10
		<ul style="list-style-type: none"> Decision support tool: Jill is handling IRB aspect of data collection Check PennState for their decision guide 	
Needs Assessment	Annie	<ul style="list-style-type: none"> Discussion revisions underway based on last month's conversation Should I still send the tables with issues? 	10
		<ul style="list-style-type: none"> Recommendations should be very brief 	

ReCap & Next Meeting	<ul style="list-style-type: none"> • Next Meeting • Recap any tasks 	10
	<ul style="list-style-type: none"> • Program called airgram that tracks meeting minutes in real time • Anna invited to the next meeting • Consider doing an open, more widely promoted meeting to get non-members to attend • Who's going to IAFP? 	

ABOUT

Northeast Center to Advance Food Safety (NECAFS) is one of four FDA/USDA funded regional centers tasked with coordinating training, education and outreach related to the FSMA Produce Safety Rule and the FSMA Preventive Controls for Human Foods Rule. NECAFS work focuses on coordination and facilitation of the Northeast regional network to support a national food safety training, education, extension, outreach, and technical assistance system among small and medium-sized producers and small processors.