

## **Instructions for the FSPCA Preventive Controls for Human Food Training Evaluation**

This evaluation has been developed by the Northeast Regional Center at the University of Vermont to assess the regional impact of training and to identify additional technical support needs of those impacted by the FSMA Preventive Control for Human Food rule. The NECAFS goal is to coordinate and facilitate the Northeast regional network to support a national food safety training, education, extension, outreach, and technical assistance system among small and medium-sized producers.

If you are a FSPCA PCHF Lead Instructor in the Northeastern U.S. and would like to use this evaluation, please follow the instructions below:

1. Access the evaluation
  - a. For the print version, download the evaluation at <https://go.uvm.edu/pcform>
  - b. For the online version, use the following link: <https://go.uvm.edu/pcevaluation>
2. For the print version:
  - a. Remind the class that this is an anonymous evaluation, and their names and are not associated with their responses.
  - b. Scan completed evaluations to NECAFS: [necafs@uvm.edu](mailto:necafs@uvm.edu)
  - c. You will receive a summary of your class responses. A summary of the region's training efforts will be provided annually.
3. For the online version
  - a. Remind the class that this is an anonymous evaluation, and their names and emails are not associated with their responses.
  - b. Provide the class with the evaluation link.
  - c. If you would like a summary of the evaluation results, send an email to [necafs@uvm.edu](mailto:necafs@uvm.edu) to notify them of your class evaluations. You will receive a summary of your class responses. A summary of the region's training efforts will be provided annually.