



University of Vermont  
College of Nursing & Health Sciences  
Department of Biomedical & Health Sciences  
Radiation Therapy Program

## **Student Admissions Policy**

Policy Statement: In accordance with the JRCERT Standard 1.3, the Program will adhere to pertinent organizational policies and procedures for student admissions. In addition, the Program will use the established policy herein for reviewing transfer student requests.

### Definitions:

- JRCERT: Joint Review Committee on Education in Radiologic Technology, which is the Program's external accreditor of the radiation therapy program.
- OSS: Office of Student Services housed within the College of Nursing and Health Sciences
- Program: The Medical Radiation Sciences major with a concentration in Radiation Therapy
- Program Director: The Program Director of the Medical Radiation Sciences, Radiation Therapy concentration as defined by the JRCERT Standard 3.2 and Standard 3.3

### First-time, first-year students (traditional students)

Neither the faculty of the radiation therapy program nor the Program Director is involved in or does not have any discretion over who is admitted as first-time, first-year students to the University of Vermont. Students wanting to attend the University of Vermont will apply through the UVM [admissions office](#). The UVM admissions office will make the final decision of who is accepted into the University and the Program.

### External Transfer Students

A student seeking admission to the University of Vermont who has prior post-secondary credits or degree(s) will apply for admission through the [UVM admissions process](#). The admissions office will determine whether the student meets the minimum requirements for admission into the institution. If the student meets the criteria, the student's name and official transcripts are then sent to the OSS. The OSS will then submit the application to the Radiation Therapy Program Director for review. The admission decision process to the radiation therapy program

is completed twice a year, spring (late May/early June) for the fall semester and winter (January) for the spring semester. Please refer to the [UVM admissions process](#) for application due dates. The admissions office and the Radiation Therapy Program Director reserves the right to review applications on a rolling admission basis.

### Internal Transfer Students

A student who has already matriculated at the University of Vermont may apply to the Radiation Therapy Program through the internal transfer [application](#) process. Please refer to the website for application deadlines and decision release dates.

If the program is reviewing applications, the Program Director will review the application based on the following criteria:

1. Student's overall GPA. The student must have a minimum of 2.3, which is the minimum GPA required by the Department of Biomedical and Health Sciences. However, most students who are admitted to the program have a GPA of  $\geq 3.0$ .
2. The Program Director will review the following:
  - a. The number of science classes the transfer student has taken at the post-secondary level, and the grade(s) earned.
  - b. The number of math classes the transfer student has taken at the post-secondary level, and the grade(s) earned.
  - c. The number of credits in each post-secondary term the transfer student has taken, and the grade(s) earned.
3. Letters a & b will help determine whether the student has completed classes in both domains to be admitted to the second-year cohort if space is available. Letter c helps to demonstrate whether the student can handle the academic and clinical rigor of the Program.
4. If the student's overall GPA is competitive, has demonstrated evidence of being a full-time student, and has successfully completed math and science courses, the Program Director will place the student in the first or second-year cohort based on cohort availability and presumed transfer credits.
5. The final determination of the respective cohort will be determined once the University of Vermont's [Registrar's Office](#) has reviewed official transcripts and has applied credit equivalents.
6. If there is more than one application, the Program Director will rank the students based on the criteria above.

During the academic year, the Program Director may consult with other faculty in the radiation program, the Director of OSS, the Chair of the Department of Biomedical and Health Sciences, or the Associate Dean for Academic Affairs.

During the nonacademic year while other radiation therapy faculty are off contract, the Program Director will have sole responsibility for the admissions process. If deemed necessary, the Program Director may consult with the Director of OSS, the Chair of the Department of Biomedical and Health Sciences, or the Associate Dean for Academic Affairs.

If the Program Director is not reviewing applications, it is due to all cohorts being at capacity. Program capacity is determined by the JRCERT. The OSS will then inform the admissions office the student's request for admission to the radiation therapy program was denied. The student may apply to another major within the institution based on the criteria of that major.

Throughout the admission process, the Program will adhere to the following policies:

- University of Vermont's Equal Opportunity in Educational Programs and Activities and Non-Harassment [Policy](#)
- The institution's transfer [student admissions](#) process outlined in the undergraduate catalog

## **Policy Version History**

August 2023-original version of the policy